



February 20, 2018

Mr. Mark Papke, P.E.
City Engineer
City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107

**Re: Lake Avenue Resurfacing and Storm Sewer Improvements
City of Lakewood**

Dear Mr. Papke:

As we briefly discussed in our meeting on February 16, 2018, additional field study services have been performed by CT Consultants in relation to the Lake Avenue Resurfacing and Storm Sewer Improvements Project. These field services include additional flow monitoring, water sampling and result analysis. An additional ~~\$6,300~~ worth of time has been charged to this task of today's date.

\$7300 KES

The intent of this letter is to respectfully request an additional \$6,300 be added to the project Purchase Order to reimburse the additional costs incurred for the additional field services provided.

As mentioned in our meeting, the calculated engineering/design fee as a percentage of the estimated construction cost is 3.5% which includes the additional service provided.

Should you have any questions, please do not hesitate to contact our office.

Respectfully,

CT CONSULTANTS, INC.

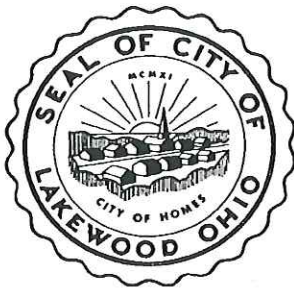
Peter J. Formica, P.E.
Project Manager

PJF/saa

Enclosures

cc: Robert H. Greytak, P. E.

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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-113

March 19, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Professional Engineering Contract – Re: Lake Avenue Resurfacing and Storm Sewer Improvement Project

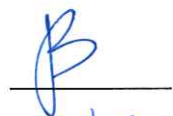

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with CT Consultants in the amount of \$7,300 to perform additional flow metering and wet weather water sampling and laboratory work to confirm the connection point was free of sanitary sewage for the 2018 Lake Avenue Resurfacing and Storm Sewer Improvements Project. Contract award to CT Consultants now totals \$82,500.

CT Consultants was awarded this contract based on their submission to an RFP issued for these Professional Services.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$9,762,169 / \$9,754,869
Funding:	WW Collection and Capital Funds
Account Distribution:	401-3010-470-84-50 Proj #174018 \$53,000 510-3070-431-30-10 Proj #174018 \$23,000
Account Balance:	\$800 / (\$6,500)
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/> / c/c <input type="checkbox"/>
Object Code:	Lake Ave Plan & Design
Commodity Code:	918-042
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	3/19/18
Kevin M. Butler, Director of Law		_____	3/19/18
Jennifer Pae, Director of Finance		_____	3/19/18
Michael P. Summers, Mayor		_____	3-19-18

