

## **Keep Lakewood Beautiful Meeting Minutes August 21, 2019**

**In Attendance:** Ruth Gillett, Mac Levi, Joe Stolitza, Melissa Meehan, Isaac Hunt, Marianne Quasebarth, Shelia Armstrong, Maya Camhi, Carla Kowalski, and Katie Meehan on behalf of the City of Lakewood

Melissa Meehan Chaired the meeting.

**Approval of Minutes:** Copies of July minutes were distributed for review and approval. Minutes were unanimously approved by those in attendance and a quorum was met.

Prior to going over the agenda, Melissa discussed criteria to stay affiliated with Keep America Beautiful and different memberships. It is criteria the group may want to re-look into and consider adjusting based on the benefits of each membership level.

### **Old Business:**

- a. **Event Work Plans Update-** Work in progress. Tish was not present to provide an update at this meeting. Tish presented some event work plans at the July meeting for the group to look over. Melissa and Ruth filled in the others on the proposed formats and examples.
- b. **Website Updates-** KLB page has been updated with the logo, tree canopy information, and the AAS volunteer breakfast. The Facebook page was updated with the last years home award winners. The City of Lakewood will plan to share the tree canopy information before Aug. 30<sup>th</sup>.
- c. **AAS Updates-** Melissa is almost finished working with Josh to create the interactive map for the website. Melissa provided information on the AAS volunteers and their AAS locations so that Joe and Marianne can start to compile photos to add to the interactive map.
- d. **Bylaws Update-** Nothing has been updated yet. Melissa, Ruth and Carla scheduled a time to meet on Sept. 12<sup>th</sup> and the group offered to be available to edit or read through via email if needed.

### **Upcoming Business/ Events:**

1. **Compost Program-** Rustbelt Riders is working with KLB and the City of Lakewood to start the program. The first location for compost drop-off will be at Lakewood Park, behind Old Stone House. The program is \$5 a month and provides the user with a bin and unlimited access to the compost bin at Lakewood Park. KLB is supporting Rustbelt Riders and helping advertise the program. Dan from Rustbelt Riders sent out a survey and it seemed there was demand for this program. KLB talked about how they could help market the program with local restaurants at their AAS breakfast and via social media. The program is ready to start, and Katie will confirm with Joe Beno that everything from the city side is ready.
2. **Monarch Garden-** No major updates. Discussed that the garden has been hard to maintain, and it may need a group to commit to the maintenance until it is fully established. Melissa and Marianne will plan to meet separately to discuss a potential plan for the garden.
3. **Beautiful Home Award Program-** The 2018 home award winners have been posted on Facebook. This year they received 55 home nominations- a record. Katie is dividing up the homes to be put into school districts for Joe, Carla and Lisa. Ruth will send them the school

district list and communicate the next steps with the group. They would like to have voted on the final house by the September meeting.

**New Business:**

1. **Liter/Clean- Up Event-** Following up from the last meeting, Isaac proposed setting up a liter clean up event. The group discussed working with a bar or local restaurant to have them sponsor the event as a place for the group to go to after the clean-up. Discussed the potential to do this event once a month or a few times a year and make it open to anyone to attend. Isaac and Melissa to work together with the chamber and or restaurants to sponsor. Intended to be a fun event and bring in some new faces. Mac and Shelia indicated they could get some buckets for the liter to go into, and the group would need to re-evaluate some other needed supplies.
2. **Volunteer Leader Award-** Proposed event from Mac to honor some volunteers in Lakewood. He is going to bring more specifics to the next meeting.
3. **Tree Committee-** Marianne updated the group on City Council's tree committee meeting. A tree task force will not be created but they will create an Advisory and Education Board.

**Action Items:**

- A. Melissa to send Mac information regarding the Keep America Beautiful criteria for 2020 deadline
- B. Katie to send \$275.00 invoice- hard copy and email
- C. Joe and Marianne to send AAS photos with location, description and photo of signage
- D. Marianne to look into potential pot locations and prices
  - I. Melissa to start conversation with LakewoodAlive and Public Works about the current flower boxes and locations
- E. Melissa, Ruth and Carla to tentatively meet on Sept. 12<sup>th</sup> to adjust bylaws
- F. Katie to follow up with Joe Beno regarding Rust Belt Riders
- G. Katie sending home nominations list divided up to Joe, Carla, and Lisa
  - I. Ruth to share school districts
- H. Isaac to work on voting platforms with Ruth- ideally coming to Sept. meeting having voted on Beautiful Homes
- I. Ruth to share plan to view nominated homes with group after dividing into school districts
- J. Marianne, Melissa and Shelia to touch base on monarch garden and create potential plan
- K. Mac and Shelia to get buckets for liter pick up
- L. Isaac to work with Melissa on potential liter pick up event

**Meeting was adjourned at 6:56 p.m.**