

**Keep Lakewood Beautiful**  
**Meeting Minutes**  
**May 15, 2019**

**In Attendance:** Sheila Armstrong, Ruth Gillett, Carla Kowalski, Mac Levi, Tish Marshall, Melissa Meehan, Marianne Quasebarth  
Shannon Strachan on behalf of the City of Lakewood

**Approval of April Minutes:**

Copies of the April Minutes were distributed for review and approval. Minutes were unanimously approved.

**Old Business:**

1. **Earth Day & Clean-up Wrap Up:** Discussion was had that it was a successful event. 30 volunteers signed in. Approximately 150 lbs. of trash was collected. 60 trees were distributed (30 to the general public and 30 to the student community through the schools).
2. **Compost Seminar Wrap-up:** KLB co-sponsored this event with Cuyahoga County. Approximately 80 individuals attended the event with about 60% being from the city of Lakewood.
3. **New Members:** three new members attended the April 2019 meeting. Out-reach to these three new members was made inviting them back to the May meeting.

**New Business:**

1. **Humus & Perennial Plant Sale – May 18, 2019** - event logistics discussed:  
Humus Delivery: there was confusion about when the humus was to be delivered. Delivery on Thursday vs. usual Wednesday.  
Humus Cost: Ruth recommended an increase of \$1 - selling price to be \$5/bag; Because cost of humus had already been advertised at \$4/bag, so it was determined that the increase would happen in 2020.  
Pre-event volunteers: Thursday, Tish and Mac will work with volunteers (J Marshall & H2O Vols) with the goal of filling at least 100 bags for early morning rush on Saturday. Friday, Melissa will work continue bag filling and set up with any volunteers and bring 2 signs: “Pick up Cigarette Buts” and the “Beautiful Home Nominations” to post on fencing for promotion of programs.  
Saturday Volunteers: Football players to arrive at 8 a.m. on Saturday. KLB volunteers should Wear their KLB shirts at the event. Arrival for general KLB volunteers at 8:30 a.m. on Saturday. Tasks are traffic monitoring; collecting money and helping with distribution of humus and plants.  
Other: Request made by Tish Marshall on behalf of Lakewood Historical Society: If there was left over humus would KLB consider donating it to the Lakewood Historical Society to use to revitalize the landscaping around the Nicholson House at Nicholson & Detroit Avenues? After discussion the group agreed the donation would be a good use of the left-over humus.

2. **Adopt-a-Spot:** Distribution of flowers on Friday and Saturday. Help from volunteers is needed. Ruth to meet with Joe Beno to update him about Adopt-a-Spot matters and query whether there are any other garden locations that are in need of support.
3. **Lakewood Life and KLB Website Discussion:** Lakewood Life will have a small article about KLB adopt-a-spots and an invitation to volunteers. A review of the Adopt-a-Spot locations has been done in order to update the AAS map to promote KLB programs on the city website. Shannon Strachan said she would meet with Melissa Garrett to discuss a plan for KLB web page updating.
4. **Beautiful Home Awards (BHA)** - the seven **2018 BHA** will be presented at City Council on May 20, 2019. Ruth advised 6 of the 7 award recipients will be there in person. Photos will again be taken – special focus to tie the winner photos with their address. KLB will host an informal social at 7:00 p.m. prior to the City Council meeting in the hallway outside the auditorium. KLB members will bring cookies and iced water.

**2019 BHA** nominations are being accepted now through July 31, 2019. Discussion of working to deliver awards within the same calendar year – potentially October 2019. Discussion about promotion ideas: KLB Facebook and Instagram social media – connect to City for sharing. Promote to families through back-pack mail at the elementary school districts.

5. **KLB Program Plan Discussion** – Shannon suggested it would help the city to support KLB and KLB to share the responsibilities of the various KLB programs amongst its members if there were work plans created for each of the programs. Tish Marshall volunteered to create the first drafts for each of the KLB programs for the group to review. Upon request Shannon agreed to provide some work plan samples to Tish.
6. **Compost Discussion** – joint meeting organized by Rustbelt Riders with KLB, LEAF and Resiliency Task Force members. Meeting set for May 7, 2019 at 6 p.m. at the small meeting room at Main Library. Request that if attendee numbers seem high that the Woman's Pavilion be considered. This would be open to KLB if it is available. Shannon to speak with Joe Beno about attendance at compost meeting.
7. **Warren Road Flower Boxes** – Discussion of logistics, volunteers and watering. Some increased expenses possible. Logistics planning with LakewoodAlive still ongoing.
8. **Monarch Garden Update/Needs** – Discussion about last year's planting and a plan to visit the garden and see if it is taking. Sheila agreed to research about Monarch Garden signage options and joining Monarch Garden programs and make recommendations of signage. Shannon recommended that this program should also be promoted through the KLB web page.

- 9. Recycling Education** – KLB recycling poster boards were successfully used at the Earth Day event – members created games for education. Discussed possibility of having boards at the Humus & Perennial Sale. Shannon suggested there might be an opportunity to do something with recycling education at the Summer Solstice event.
- 10. Bylaws Update** – Melissa advised that KLB bylaws had not been updated since 2009 so it was time to get a small committee to review them. Recommendation was July would be a good time to begin this project.
- 11. Other** – KLB was present at council for the new legislation about trees planting. Legislation added to allow for residents to request a tree to be planted by the city on their private front yard. This option is restricted to specific streets in areas where the tree lawns do not exist or are not large enough to support a tree. The Tree Task Force was acknowledged for its efforts.
- 12. Next Meeting:** Confirmed the next meeting would be on June 19, 2019 at 5:30 p.m. in the city hall auditorium. Melissa advised she would be out of town. Ruth agreed to chair the meeting in her absence.

**Meeting was adjourned at 7:15 p.m.**