

Meeting of the Lakewood Civil Service Commission  
Held in Law Department's Conference Room  
Municipal Building  
12650 Detroit Avenue  
December 6, 2018, 5:00 p.m.

Meeting called to order at 5:04 p.m.

Present: Commissioners, Ken Kowalski, Lori Petti, Maria Shinn and secretary Jeannine Petrus

Also present: Kevin Butler, Law Director, Jean Yousefi HR Director

Reading and disposal of the minutes from the regular meeting held on November 8, 2018.

Motion by Ms. Shinn second by Mrs. Petti to approved the minutes of the regular meeting on November 8, 2018 without the necessity of a reading.

Ayes: 3 Nays: 0

New Business:

1. Non Competitive Examinations for the positions of Assistant Director, Human Services, City Planner 1 and Building Commissioner.

Motion by Mrs. Petti second by Mr. Kowalski to enter into executive session to conduct the non-competitive exams for Assistant Director of Human Services, City Planner 1 and Building Commissioner. (roll call)

Kowalski: Yes

Petti: Yes

Shinn: Yes

We are now in open session.

Motion by Ms. Shinn second by Mr. Kowalski to certify the lists for the positions of Assistant Director of Human Services, City Planner 1 and Building Commissioner to be in effect for 1 year in accordance with Article 5 of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

2. Two requests to allow for additional credit after the eligible list for Police Officer had already been certified.

Discussion and review of materials submitted to the commission for consideration.

Motion by Ms. Shinn second by Mr. Kowalski to approve the requests of Joseph Horne and Nick Dolbin to allow for additional credit after the eligible list for Police Officer had been certified in accordance with Articles 3 and 4 of the Civil Service Rules and regulations.

Ayes: 3 Nays: 0

3. Recertification of the Police Officer eligible list

Motion by Mr. Kowalski second by Mrs. Petti to certify the eligible list for the position of Police Officer as amended pursuant to the prior motion to be in effect for 1 year in accordance with Article 5, sections 501 & 502 with the City of Lakewood Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

4. Request to conduct a non-competitive examination for the position of Public Works Project Manager.

Mrs. Yousefi explained that this position will be open due to a resignation.

Motion by Mr. Kowalski second by Ms. Shinn to approve the non-competitive examination for the position of Public Works Project Manager in accordance with Article 4 of the Civil Service Commission Rules and Regulations.

Ayes: 3 Nays: 0

Motion by Ms. Shinn second by Mrs. Petti to adjourn the meeting.

Meeting adjourned at 6:41 p.m.

1-10-19  
Date

K. J. Kowalski  
President

Jeannine Petrus  
Secretary