

Regular Meeting of the Lakewood Civil Service Commission
Held in Law Department's Conference Room
Municipal Building
12650 Detroit Avenue
September 19, 2019, 7:30 a.m.

Meeting called to order at 7:35 a.m.

Present: Commissioners, Ken Kowalski, Maria Shinn, Lori Petti, Secretary, Jeannine Petrus

Also present: Jen Swallow, Jean Yousefi, Tim Dunphy

Reading and disposal of the minutes from the regular meeting held on August 8, 2019.

Motion by Mr. Kowalski second by Ms. Shinn to approve the minutes of the regular meeting held on August 8, 2019 without the necessity of a reading.

Ayes: 3 Nays: 0

New Business:

1. Review and Ruling of protested questions from the Fire Captain written examination administered on September 10, 2018.

All appeals were reviewed by the commission members. Acting Fire Chief, Tim Dunphy clarified and answered questions the commissioners had.

Motion by Ms. Shinn second by Mrs. Petti to deny the appeal to questions 47, 65, 105, 127, 146 and 153 of the Fire Marshal promotional written examination and consider the keyed answer as the only correct answer.

Ayes: 3 Nays: 0

Motion by Ms. Shinn second by Mrs. Petti to remove question number 103 of the Fire Marshal promotional written examination.

Ayes: 2 Nays: 1

Motion by Ms. Shinn second by Mrs. Petti to change the answer to question number 140 to be C as the only correct answer on the Fire Marshal promotional written examination.

Ayes: 3 Nays: 0

2. Request to amend the job description for the positions of City Engineer and Public Works, Project Manager (W/WWC).

Mrs. Yousefi again explained that the changes were being made as a citywide upgrade to the job descriptions and that the employee currently in the position has had input in the changes.

Motion by Mr. Kowalski second by Mrs. Petti to approve the amendments the job descriptions for City Engineer and Public Works Project Manager (W/WWC) in accordance with Article 2 of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Motion by Ms. Shinn second by Mr. Kowalski to adjourn the meeting.

Meeting adjourned at 8:30 a.m.

10-3-19

Date

K.J. Kowalski
President

Jannine Petrus
Secretary