

Meeting of the Lakewood Civil Service Commission
Held in Law Department's Conference Room
Municipal Building
12650 Detroit Avenue
July 18, 2019, 5:00 p.m.

Meeting called to order at 5:05 p.m.

Present: Commissioners, Ken Kowalski, Maria Shinn and Lori Petti, secretary, Jeannine Petrus

Also present: Jean Yousefi, HR Director and Chief Gilman

I. Reading and disposal of the minutes from the regular meeting held on June 13, 2019.

Motion by Ms. Shinn second by Mrs. Petti to approve the minutes from June 13, 2019 without the necessity of a reading.

Ayes: 3 Nays: 0

II. Old Business. None

III. New Business

1. Approval of an amended reference list for the Fire Marshal Promotional exam.

Chief Gilman reported to the commission members that in the time that the book list was first chosen, the reference list has been updated with the most recent editions of the books and some of the books on the list were only available in an electronic version. The book list did not change except for updating the edition.

Motion by Mr. Kowalski second by Mrs. Petti to approve the amended reference list as presented by Chief Gilman in accordance with Articles 4, and 7 of the Civil Service rules and regulations.

Ayes: 3 Nays: 0

2. Non-Competitive examination for the position of IT Project Manager.

Motion by Ms. Shinn second by Mrs. Petti to enter into executive session to conduct the non-competitive examination. (Roll call)

Mr. Kowalski- yes

Mrs. Petti- yes

Ms. Shinn- yes

We are now back in open session.

3. Request to a non-competitive examination for the position of City Planner II, Department of Planning & Development.

Mrs. Yousefi reported to the commission that this would be a promotion for an internal candidate that has taken on increased responsibilities and received AICP certification.

Motion by Mrs. Petti second by Mr. Kowalski to approve a non-competitive examination for the position of City Planner II in accordance with Articles 2 and 4 of the City of Lakewood Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Motion by Ms. Shinn second by Mr. Kowalski to adjourn the meeting.

Meeting adjourned at 6:06 p.m.

8-8-19
Date

K.J. Kowalski
President

Jannine Petrus
Secretary