

Meeting of the Lakewood Civil Service Commission  
Held in Law Department's Conference Room  
Municipal Building  
12650 Detroit Avenue  
March 14, 2019, 5:00 p.m.

Meeting called to order at 4:58 p.m.

Present: Commissioners, Ken Kowalski, Maria Shinn and Lori Petti, secretary, Jeannine Petrus

Also present: Jen Mladek, Asst. Law Director, Jean Yousefi, HR Director, Chief Malley, Chief Gilman

I. Reading and disposal of the minutes from the regular meeting held on February 21, 2019.

Motion by Mr. Kowalski second by Mrs. Petti to approve the minutes from February 21, 2019 without the necessity of a reading.

Ayes: 3 Nays: 0

II. Old Business. None

III. New Business

1. Request to disqualify 3 candidates from the police eligible list.

Chief Malley addressed the reasons for the disqualification requests. Discussion by the commissioners and Chief Malley.

Motion by Ms. Shinn second by Mr. Kowalski to disqualify Spencer Tahsler from the patrol officer eligible list in accordance with Article 5, Section 505 (C) of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Motion by Mrs. Petti second by Ms. Shinn to disqualify Kevin McCarthy from the patrol officer eligible list in accordance with Article 5, Section 505 (C) of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Motion by Mr. Kowalski second by Ms. Shinn to disqualify Raja Fattah from the patrol officer eligible list in accordance with Article 5, Section 505 (C) of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

2. Request to remove 1 candidates from the police eligible list

Chief Malley explained that Mr. Passanisi had been certified 4 times and the Civil Service Rules and Regulations allow for him to ask for the removal from the eligible list.

Motion by Mrs. Petti second by Mr. Kowalski to remove Ryan Passanisi from the police eligible list due to the number of times his name has been certified to the appointing authority in accordance with Article 6, Section 601 (G) of the Civil Service rules and Regulations

Ayes: 3 Nays: 0

3. Non Competitive examination for the position of Assistant Building Commissioner.

Motion by Mr. Kowalski second by Ms. Shinn to enter into executive session to conduct the non-competitive examination. (Roll call)

Mr. Kowalski- yes

Mrs. Petti- yes

Ms. Shinn- yes

We are now back in open session at 5:53 p.m.

Motion by Ms. Shinn second by Mrs. Petti to certify the list for the position of Assistant Building Commissioner to be in effect for 1 year in accordance with Article 5 of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

4. Review and recommendation of the proposals for Fire promotional testing

Chief Gilman explained his recommendations to the commissioners. The commissioners asked if our budget would cover the costs and it was reported that this was planned for in the budget because we knew there would be promotional testing for the Fire Department.

Motion by Ms. Shinn second by Mrs. Petti to recommend the City enter into a contract with PRADCO to administer the Fire Chief and Assistant Fire Chief promotional examinations in accordance with Article 1 of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Motion by Mr. Kowalski second by Ms. Shinn to recommend the City enter into a contract with Ohio Fire Chief's Association to administer the Fire Marshal and Fire Captain promotional examinations in accordance with Article 1 of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

5. Request to amend the job description for the position of Senior Center Manager and if approved, a request for a non-competitive examination.

Mrs. Yousefi explained to the commission that the current Senior Center Manager will be retiring and they wanted to make some changes to the job description because the city has purchased property that in the future will house all three divisions of the Department of Human Services. The position will now be titled Community Center Manager/Senior Services.

Motion by Mr. Kowalski second by Mrs. Petti to approve the amendments to the job description for the position of Community Center Manager/ Senior Services and hold a non-competitive examination in accordance with Articles 2 and 4 of the City of Lakewood Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Motion by Ms. Shinn second by Mr. Kowalski to adjourn the meeting.

Meeting adjourned at 6:08 p.m.

4-11-19  
Date

K. J. Kowalski  
President

Jannine Petrus  
Secretary