

Meeting of the Lakewood Civil Service Commission
Held in Law Department's Conference Room
Municipal Building
12650 Detroit Avenue
February 21, 2019, 5:00 p.m.

Meeting called to order at 5:10 p.m.

- I. Present: Commissioners, Ken Kowalski, Maria Shinn and Lori Petti, secretary,
Jeannine Petrus

Also present: Jen Mladek, Asst. Law Director, Jean Yousefi, HR Director, Chief Malley,

Motion by Mr. Kowalski second by Ms. Shinn to excuse Mrs. Petti until her arrival.

Ayes: 2 Nays: 0

- II. Reading and disposal of the minutes from the regular meeting held on January 10,
2019.

Motion by Mr. Kowalski second by Ms. Shinn to approve the minutes from January 10,
2019 without the necessity of a reading.

Ayes: 2 Nay: 0

III. New Business

1. Request to disqualify 3 candidates from the police eligible list.

Chief Malley discussed each eligible candidates back ground check and polygraph and the reasons for the request to disqualify.

Motion by Ms. Shinn second by Mr. Kowalski to disqualify Cody Rinas from the patrol officer eligible list in accordance with Article 5, Section 505 (C) of the Civil Service Rules and Regulations.

Ayes: 2 Nays: 0

Motion by Ms. Shinn second by Mr. Kowalski to disqualify Paul Barends from the patrol officer eligible list in accordance with article 5, Section 505 (C) of the Civil Service Rules and Regulations.

Ayes: 2 Nays: 0

Motion by Mr. Kowalski second by Ms. Shinn to disqualify Brandon Jackson from the patrol officer eligible list in accordance with article 5, Section 505 (C) of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Mrs. Petti arrived at 5:27 p.m.

2. Non Competitive Examinations for the positions of Urban Designer, Planning and Development and Project Manager, Public Works

Motion by Ms. Shinn second by Mr. Kowalski to enter into executive session to conduct the non-competitive exams. (roll call)

Kowalski: yes

Petti: yes

Shinn: yes

We are now in open session at 6:26 p.m..

Motion by Mr. Kowalski second by Ms. Shinn to certify the list for the position of Urban Designer and Project Manager to be in effect for 1 year in accordance with Article 5 of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

3. Request to conduct a non-competitive examination for the position of Assistant Building Commissioner.

Mrs. Yousefi discussed the need for this position to be filled since it was vacated by a promotion.

Motion by Ms. Shinn second by Mr. Kowalski to approve the non-competitive examination for the position of Assistant Building Commissioner in accordance with Article 4 of the Civil Service Commission Rules and Regulations.

Ayes: 2 Nays: 0

IV. Old Business.

1. Request to consider a change to the Civil Service Rules and Regulations regarding the probationary period for Civil Service employees.

Discussion was continued regarding the request to change the probationary period. Mrs. Yousefi presented the commission with other municipalities probationary periods. The commission remains in favor of not changing the current probationary period of 90 days since there is a mechanism in place to request a longer period of the commission as stated in Article 8 of the Civil Service Commission Rules and Regulations.

The commission will take no further action at this time.

Motion by Ms. Shinn second by Mrs. Petti to adjourn the meeting.

Meeting adjourned at 6:39 p.m.

3-14-19
Date

K.J. Kowalski
President

Jasmine Petrus
Secretary