

Meeting of the Lakewood Civil Service Commission
Held in Law Department's Conference Room
Municipal Building
12650 Detroit Avenue
January 9, 2020, 5:00 p.m.

Meeting called to order at 5:10 p.m.

- I. Present: Commissioners, Ken Kowalski, Maria Shinn and Lori Petti, secretary,
Jeannine Petrus

Also present: Jen Mladek, Asst. Law Director, Jean Yousefi, HR Director, Chief Dunphy

II. Nomination and appointment to serve as President for the year 2020

Motion by Ken Kowalski second by Lori Petti to defer the nomination for President of the Commission for the year 2020.

Ayes: 3 Nays: 0

III. Appointment of a Secretary to the Civil Service Commission

Motion by Mr. Kowalski second by Ms. Shinn to appoint Jeannine Petrus to serve as the secretary to the Civil Service Commission for the year 2020 in accordance with Article 1 of the City of Lakewood Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

IV. Reading and disposal of the minutes from the regular meeting held on November 14, 2019.

Motion by Ms. Shinn second by Mrs. Petti to approve the minutes from November 14, 2019 without the necessity of a reading.

Ayes: 3 Nays: 0

V. Old Business. None

VI. New Business

1. Request to remove 5 candidates from the Firefighter/Paramedic eligible list.

Chief Dunphy explained that there was no reason to disqualify the named candidates however, at some point during the interview process it was determined that they would simply not be a good fit for the department. Removing the candidates would allow the department to move 5 new people up on the list and conduct interviews with them. Ms. Swallow confirmed for the commission members that this action is allowed by the rules.

Motion by Mrs. Petti second by Ms. Shinn to remove Joshua McBride, Jason Grassi, Bryan Golay, Caden Loew and Cory Finkler from the Firefighter/Paramedic eligible list in accordance with Article 6, Section 601 (G) of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

2. Request to conduct a non-competitive examination for the position of City Planner I.

Mrs. Yousefi explained that this position is open due to a resignation. The candidate has been working with the Planning and Development Department for sometime now as a part time City Planner Intern.

Motion by Mr. Kowalski second by Mrs. Petti to conduct a non-competitive examination for the position of City Planner I with a minimum score of 80% to be placed on the eligible list in accordance with Article 4, Section 411 of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Brief discussion about the salary survey that is required by the Charter and due to City Council by July 1, 2020.

Motion by Mrs. Petti second by Mr. Kowalski to adjourn the meeting.

Meeting adjourned at 5:44 p.m.

2-13-20
Date

K.J. Kowalski
President

Jannine A. Petti
Secretary