

Meeting of the Lakewood Civil Service Commission
Held Remotely
October 8, 2020, at 5:30 p.m.

Meeting called to order at 5:32 p.m.

Present: Commissioners, Maria Shinn, Ken Kowalski, John Mills and secretary, Jeannine Petrus

Also present: Jen Swallow, Asst. Law Director, Claudia Dillinger, HR Director, A/C Stone, Lt. Albrecht, Det. McLaughlin, Michael Coletta IT Manager

Reading and disposal of the minutes from the regular meeting held on September 10, 2020.

Motion by Ms. Shinn second by Mr. Kowalski to approve the minutes of the regular meeting on September 10, 2020 without the necessity of a reading.

Ayes: 2 Nays: 0 abstain: 1

New Business:

1. Request to remove 1 candidate from the Patrol Officer eligible list

A/C Stone explained to the commission that there are openings in the department now. By removing this candidate that has been certified 3 or more times, they are able move the list along and can appoint someone they feel is a better fit for the department.

Motion by Mr. Kowalski second by Ms. Shinn to remove Cody Uniak from the Patrol Officer eligible list in accordance with Article 6, Section 601 (G) of the Civil Service rules and Regulations.

Ayes: 3 Nays: 0

2. Request to disqualify 4 candidates from the Police Officer eligible list

Det. McLaughlin was present to answer any questions the commission may have regarding the requests to disqualify the candidates. He explained the polygraph process and discussed the specifics for each candidate that the department wanted to disqualify from employment with the City of Lakewood.

Motion by Mr. Kowalski second by Mr. Mills to approve the disqualification of Matthew Krivosh in accordance with Article 5, Section 505(A) of the City of Lakewood Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Motion by Ms. Shinn second by Mr. Kowalski to approve the disqualification of Vincent Fox in accordance with Article 5, Section 505(A) of the City of Lakewood Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Motion by Mr. Kowalski second by Mr. Mills to approve the disqualification of Brian Hart in accordance with Article 5, Section 505(A) of the City of Lakewood Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Motion by Ms. Shinn second by Mr. Kowalski to approve the disqualification of David Padilla in accordance with Article 5, Section 505(A) of the City of Lakewood Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

3. Request to hold a Patrol Officer entrance exam

It was explained that the department currently has or will have 6 openings. They intend to fill some of those openings with people that are on the current list and have gone through the unscored processes. There will, however, be openings going into 2021 and since the current list expires, they will need to hold an entry exam to establish a new eligible list.

Motion by Mr. Kowalski second by Ms. Shinn to conduct an examination for the position of Patrol Officer in accordance with Articles 2, 3, & 4 of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

4. Request to conduct a non-competitive examination for the position of IT Project Manager

Mr. Coletta was present to speak to the request for the IT Project Manager exam. He explained that they currently have the candidate, Ed Hassing, on a part time basis and would like to fill the fulltime position with him. The commission recalled that they previously proposed a change to the job description and then bring the candidate before the commission again. Mr. Coletta indicated that Mr. Hassing has been working on several larger scale projects independently and feels he will meet the minimum requirements established in the job description.


Motion by Mr. Kowalski second by Mr. Mills to conduct a non-competitive examination to have a minimum score of 80% to be placed on the eligible list for the vacant position of IT Project Manager in accordance with Article 4 of the Civil Service Rules and Regulations.

Ayes: 3 Nays: 0

Mr. Kowalski asked if the meeting for November could be moved to a later time or a different date. All commission members agreed to move the meeting to November 10, 2020 at 5:00 p.m.

Motion by Ms. Shinn second by Mr. Kowalski to adjourn the meeting.

Meeting adjourned at 6:28 p.m.


Secretary