

Meeting of the Lakewood Civil Service Commission
Held in Law Department's Conference Room
Municipal Building
12650 Detroit Avenue
May 9, 2019, 5:00 p.m.

Meeting called to order at 5:09 p.m.

Present: Commissioners, Ken Kowalski, Maria Shinn and secretary, Jeannine Petrus

Also present: Jen Mladek, Asst. Law Director, Jean Yousefi, HR Director, Chief Gilman

Motion by Ms. Shinn second by Mr. Kowalski to excuse Mrs. Petti from the meeting this evening due to a conflict.

Ayes: 2 Nays: 0

I. Reading and disposal of the minutes from the regular meeting held on April 11, 2019.

Motion by Mr. Kowalski second by Ms. Shinn to approve the minutes from April 11, 2019 without the necessity of a reading.

Ayes: 2 Nays: 0

II. Old Business. None

III. New Business

1. Verify Fire Chief candidate certifications.

Certifications were reviewed and verified by the commission members.

2. Certification of the eligible list for Fire Chief.

Motion by Ms. Shinn second by Mr. Kowalski to certify the eligible list for Fire Chief to be in effect until May 9, 2021 in accordance with Article 5 of the Civil Service Rules and Regulations

Ayes: 2 Nays: 0

3. Request to amend the job descriptions for the positions of Information Systems Manager and IS Project Manager.

Mrs. Yousefi reported that the amendments are mostly for a title change from Information Systems to Information Technology and some other minor changes.

Motion by Mr. Kowalski second by Ms. Shinn to approve the amendments to the job descriptions for the positions of Information Systems Manager and IS Project Manager in accordance with Article 2 of the City of Lakewood Civil Service Rules and Regulations.

Ayes: 2 Nays: 0

Motion by Ms. Shinn second by Mr. Kowalski to adjourn the meeting.

Meeting adjourned at 5:17 p.m.

6-13-19
Date

K.J. Kowalski
President

Jeanine A. Petrus
Secretary