

**Minutes of the
Lakewood Heritage Advisory Board
February 23, 2017**

I. Call to Order

Mr. Sicha called the meeting to order at 6:42 P.M.

Members present: Rick Sicha, Stephen Jouriles, Frank Scalish, Peter Ketter and Hilary Schickler

Member absent: Jeffery Weber

Vacant appointments: 1 Council

Guests: Marcia Moll, Marie Schreiber

City staff present: Planning Director Bryce Sylvester and City Planner Katelyn Milius

II. Approval of Minutes

Minutes of the January 26, 2017 meeting were unanimously approved on a motion by Mr. Ketter and seconded by Mr. Sicha.

III. Old Business

Lakewood Schools Power Point
There was no update.

City Council – Vacant Seat
There has been no update from Mary Hagan.

2017 Project Discussion
See new business.

IV. Communications and Petitions

There were no communications or petitions

V. Reports of Committees

There were no reports.

VI. Motions

There were no motions.

VII. New Business

City Administration Projects & Priorities, Discussion with Director Sylvester

Director Sylvester introduced Ms. Katelyn Milius, hired in November in the capacity of Planner. Ms. Milius will serve as secretary for LHAB and will be attending meetings quarterly or as requested.

Director Sylvester gave a presentation that was prepared for the Citizens Advisory Committee (CAC) that provides “a snapshot” of what is going on in terms of community development and trends. The presentation covered housing, parks, and commercial development projects.

There was considerable discussion about how best ensure certain exterior alterations, primarily openings (windows, doors), siding and even roofs, are executed appropriately. The most effective way to accomplish this would be to require review, supported by education. Process and education were discussed. The Board agreed to update and develop “design notes” in coordination with ABR and Mr. Michael Molinski. Mr. Ketter also agreed to draft a handout on tax credits.

V. Adjournment

On a motion by Mr. Sicha, seconded by Mr. Ketter and unanimously approved, the meeting was adjourned at 8:06 P.M.

Hilary J. Schickler, Vice Chairman/Secretary