

MINUTES
Foundation Planning Task Force
Counsel Search Sub-Committee
January 10, 2018
Mayor's Conference Room

The meeting began at approximately 6:05 p.m.

Sub-Committee Members Present

Laura Rodriguez-Carbone Jeannine Gergel
George Hillow Chuck Garven
Michael Bentley

Others Present

Shannon Strachan, Executive Assistant to Mayor

1. Laura Rodriguez-Carbone had agreed to co-chair this search committee and would be leading the group through the selection and interview process.
2. Laura asked everyone if they had received copies of and had a chance to review the proposals (copies of which are attached hereto) from the following counsel in response to the RFQ (copy attached hereto):
 - a. Buckingham Doolittle & Burroughs
 - b. Kohrman Jackson Krantz
 - c. Moore Yourkvitch & Dibo
 - d. Ulmer & Berne
 - e. Waldheger Coyne
3. The group acknowledged they had a chance to review the applications. A general discussion about the proposals was had amongst the members.
4. The Chair asked if, given the conversation, they felt there was consensus on who the group would like to invite in for an interview. The group acknowledged that there was consensus and that an invitation would be extended to Kohrman Jackson Krantz and Ulmer & Berne.
5. The Chair next asked the group if the date of January 23, 2018 was still a good date for the group to host the interviews. The group acknowledged that it was and asked that Shannon Strachan reach out to the lead counsel for Kohrman Jackson Krantz and Ulmer & Berne to schedule the interviews appropriately.
6. Meeting was adjourned at approximately 6:40 p.m.



Shannon Strachan, Interim Secretary

February 20, 2018

Date