

Foundation Planning Task Force Agenda
Tuesday, June 27
6:00 pm – 7:30 pm
Lakewood City Hall-Auditorium

Agenda Item	Lead	Discussion	Outcomes/Action Items
Welcome and cast vote for vice chair <i>12 members need to vote, simple majority wins</i> Identify ballot counter 6:00-6:05	Chair		
Approval of Minutes 6-14-17 6:05-6:10	Chair		
Report Out: Community Engagement Subcommittee 6:10-6:20	Phyllis		
Identify vice chair 6:20-6:25	Chair		

<p>Expert Panelist, Kirstin Craciun 6:25-6:45 Questions 6:45-6:55</p>	<p>Chair</p>		
<p>Expert Panelist, Martha Halko, Cuyahoga County Board of Health 6:55-7:15 Questions 7:15-7:25</p>	<p>Chair</p>		
<p>Public Comment</p>	<p>7:25-7:30</p>		
<p>Adjourn 7:30 Next Meeting Dates:</p>			

COMMUNITY ENGAGEMENT SUBCOMMITTEE

PURPOSE OF COMMUNITY ENGAGEMENT SUBCOMMITTEE

To develop a plan that promotes community engagement in the Lakewood Wellness Foundation planning process.

The community engagement plan will be guided by the following principles:

- Promote coordination, collaboration, and sustainability through a shared vision and shared priorities.
- Foster community voice and a balance of power among all segments of the community.
- Improve basic effectiveness of first, the Task Force and later, the Foundation.
- Enhance trust through accurate and timely communications and through transparency and accountability of the Task Force and the eventual Foundation board.

COMMUNITY ENGAGEMENT INTERVIEWS

Name of person(s) interviewed:

Name of interviewer:

If it seems appropriate, ask interviewee(s) how familiar they are with the Wellness Foundation. If they don't seem knowledgeable, explain what the Foundation is and what the role of the Task Force is.

- 1) What do you think the purpose of the Wellness Foundation should be? What do you hope it will achieve for the Lakewood community?
 - a) Do you have any concerns about the Wellness Foundation? If yes, what are they?
 - b) What does the term "wellness" mean to you?
- 2) In your opinion, what are the greatest health challenges in Lakewood today?
 - a) Are any of those challenges going unmet? If yes, what are the gaps and what gap is the most important to focus on?
- 3) We want to be able to engage as much of the community as possible in the discussion about developing the Foundation.
 - a) What are the most important population or special interest groups that we should be in touch with?
 - b) What are the best ways to get people engaged in the process of developing the Foundation?
 - c) What are the best methods or tools to use to communicate with these people?
 - d) What are the most important messages we should convey?
- 4) In your opinion, what is the best way for the Task Force and later the Board to build trust, particularly with people who were very unhappy about Lakewood Hospital closing?
- 5) What are the most important things for the Task Force to keep in mind as we go through the planning process?
- 6) Is there anything on this topic you'd like to say that you haven't had a chance to say?

Thank.

Please follow up with a brief hand written note thanking interviewees for their time and help.

COMMUNITY ENGAGEMENT INTERVIEW LIST

POPULATION/ISSUE GROUP	ORGANIZATIONS
Addiction and Recovery	Recovery Resources
Business	Lakewood Chamber of Commerce
Churches	
Cultural	Turkish Cultural Center
Elected Officials	Mayor City Council
Equality	
Families	Lakewood Family Room
Health	CCF Lakewood Family Health Center Northcoast Health Lakewood Health and Human Services Department People with disabilities Health and social service providers
Lakewood	Build Lakewood Save Lakewood Hospital Lakewood Alive
LGBTQ Community	
Low Income	
People of Color	
Philanthropy	Lakewood Hospital Foundation
Physical Activity/Recreation	Lakewood YMCA
Refugees	Asia

POPULATION/ISSUE GROUP	ORGANIZATIONS
Seniors	Senior Center Residential living Assisted living Nursing homes Lakewood Department on Aging
Women's Issues	
Youth	Schools administrators Teachers (K-5, 6-8, 9-12)

Daniel Cohn, vice chair nominee

I currently serve as Program Officer with the Mt. Sinai Health Care Foundation, where I oversee grantmaking strategies in community health and health policy. Prior to joining the team in August 2015, I served as Assistant Director of Cornell University's Center for Engaged Learning + Research. In this capacity, I helped create a university-wide, inter-disciplinary program evaluation system; facilitated dozens of programs and workshops; and helped develop faculty members' and students' skills for working with communities through service-learning and community-based research.

Prior to this, I worked with the Congressional Hunger Center through which I supported a nonprofit in Boston in building organizational capacity for state-level advocacy and helped launch a now national "Food As Medicine" advocacy initiative. I then spent time at the USDA Center for Faith-Based and Neighborhood Partnerships working on the First Lady's Let's Move campaign and on economic development outreach in the rural South. My academic background is in public health and ethics, and since 2013, I have facilitated numerous half-day seminars on racial identity development and anti-racist practice throughout Upstate NY.

My strong background in facilitation (and in training others how to facilitate) has been an asset to the Foundation Planning Task Force to date. I'm process-oriented with the capacity to efficiently and effectively move groups toward consensus. I see the whole forest without missing the trees, I am committed to equitable policies and practices, and I am skillful at delicately balancing my own views as a facilitator with the will of the group.

I'd like to serve as Vice Chair because I believe my knowledge and skills can contribute to moving our process forward. I'd like to work with Erin, as needed, to support her as Chair and step in for her if she is unable to fulfill this capacity.

Laura Rodriguez-Carbone

I'd like to submit my name for the vice-chair position. Currently, I am facilitating strategic planning for Summit County Public Health, as well as for the Minority Health Alliance (as part of their strategic planning committee). In addition to this, I am also working with my employer, Lifebanc, to facilitate and enact strategic planning outcomes from our Human Resources Innovation Study.

During this process, I continue to serve as a bridge of communication between directors, managers, and employees to find consensus as we flush out these organizational changes.

Part of my job is to define steps in the overall strategic planning process, set expectations for tasks agreed to during meetings, build relationships with stakeholders affected by the changes, and resolve conflicts among employees. Between meetings, I keep people updated and engaged via collaborative communication. I have observed that this helps committee members feel more connected to (and accountable for) the tasks that are due before the next meeting. Nevertheless, providing committee members with an avenue to voice ideas and concerns in an open, neutral, non-judgmental, and structured environment is key to mitigating some of the negative relational dynamics that can come to fore on boards (voting factions, miscommunication, brinkmanship, disengagement, etc.).

Having served on many local boards, both currently and in the past, I am familiar and knowledgeable about utilizing different types of meeting structures (both informal, and formal, i.e. Robert's Rules of Order). In addition to this, I retain a Master in Public Administration, which deals extensively with working within an established framework (whether it be committee structures, by-laws, etc.) to produce desired outcomes. My knowledge in this area also derives from my experience as a former Federal employee, bound professionally by strict process and communication requirements, as well as Federal law.

Here are a list of boards/committees upon which I have served (both currently and historically):

The Hispanic Roundtable
The Citizens Advisory Board of the GCRTA
The Hunger Network of Greater Cleveland
The Elyria Comic Book Initiative
Summit County Public Health Advisory Board
The Minority Health Alliance
La Placita Community Engagement Committee

Thank you for your consideration.