

**MINUTES**  
**Foundation Planning Task Force**  
**June 14, 2017, 6:00 p.m.**  
**Lakewood City Auditorium**

The meeting was called to order at 6:00 p.m.

**Members Present (12)**

Vicki Smigelski	Michael Bentley	Ben Miladin
George Hillow	Kristin Warzocha	Judy Wright
Phyllis Dykes	Erin Murphy	
Charles Garven	Dawn Pyne	
Jeanine Gergel	Brittany O'Connor	

**Others Present**

Shannon Strachan, Executive Assistant to Mayor  
Randell McShepard, Facilitator  
Cindy Marx, City Council-at-Large

**Not Present (4):**

Katie Collin, Daniel Cohn, Martha Halko, Laura Rodriguez-Carbone

1. Erin Murphy, Chair called the meeting to order. Welcome remarks were made and a call for a time-keeper was requested. Charles Garven agreed to be time-keeper for the meeting. The Chair advised the group she would be passing around a poll on meeting days and times in order to schedule the next few months of meetings for the task force.
2. The next order of business was the approval of meeting minutes for meeting dates of February 21, 2017, May 9, 2017 and May 30, 2017. The Chair asked for any comments or corrections. There being no comments or corrections the Chair asked that the minutes be approved. Minutes approved by full consensus.
3. The Chair next asked for any comments on the revised Bylaws and Meeting Norms originally discussed at the last meeting/retreat and distributed to the group for review prior to this meeting. There was one request for a typo correction otherwise no comments or changes. Both documents were approved by full consensus.
4. The last item of business was an update by the Chair on the first meeting of the Community Engagement Sub-Committee. The sub-committee met on June 6<sup>th</sup> and had in depth conversations about the reasons for community engagement, the value propositions supporting it and defining community engagement, community and stakeholders. The sub-committee members were in the process of individually recommending questions for stakeholders and submitting them to their chair, Phyllis Dykes to consolidate for a initial presentation to this full body on June 27, 2017. The next meeting of the subcommittee is scheduled for July 5, 2017 at 5:30 p.m.
5. Chair Murphy next invited Vicki Smigelski to give a report on her conversations with members of the Lakewood Hospital Foundation (LHF). Vicki indicated that her conversations did not present any forthcoming date in which the Hospital Foundation would be able to present their new foundation platform and mission to the FPTF. However, LHF indicated that they did not believe there would be large overlap of mission between the two organizations as the LHF mission would be more health care directed versus health & wellness and LHF would be looking at a four zipcode area versus just 44107. The group was disappointed with this result per comments by Phyllis Dykes. Ben Miladin was concerned about what LHF's definition of health care was – did it include Mental Health? Dr. Garven and other members did comment that this group had a lot of work to do before any directional decisions and missions were to be created

and it may be that LHF will be ready to present to the FPTF before that time. It was proposed and agreed by the group that it made sense for Erin Murphy, Chair to be introduced to the leadership of LHF to begin conversations. Chuck Garven agreed to initiate the introductions to Chas Geiger and MaryAnne Crampton of LHF.

6. The Chair next invited Randy McShepard to provide a summary of the retreat. Randy was pleased with the strides made at the retreat. He focused on the “Potential Areas of Focus” that the group came up with through discussion:
  - Social Determinants of Health
  - Prevention Measures and Strategies
  - Costs Analysis of Chronic Disease
  - Greatest Areas of Need in Lakewood
  - Public Policy, Systems and Advocacy
  - Overall State of Public Health
  - Equity/Impact of Race on Health Outcomes
  - Opioid Crisis
  - Diabetes
  - Trauma
  - Mental Health

Randy felt that this list broke out into the potential for three different types of foundations: 1) Intervention; 2) Policy and Advocacy and 3) Upstream prevention/social determinates. Randy advised the group to remember their assigned task to develop a framework for the foundation, but that the current process of talking to stakeholders needs to be done to better understand the type of foundation they will develop and what representation will be needed for the board. Randy advised he would not let the group wander to far into the weeds or for too long.

7. Erin Murphy next introduced Toni Gelsomino, Director of the City of Lakewood Department of Human Services. Toni briefly introduced her staff: Colleen MacNamara, DeDe MacNamee-Gold, Jessica Parker and Katie Kurtz. Toni presented a history of the Division of Human Services in the city of Lakewood as well as how the division is funded and the struggle cities are having with County, State and Federal support. Next each of the staff provided a presentation of their area of focus (Early Childhood, Seniors/Aging, Youth/Families and overall issues of intervention and need). Toni asked the group if there were any questions. The final questions posed to Toni and her staff was “Where do you see there are gaps?” Some of the areas identified were: Aging in Place, Mental Health, poverty and affordable housing needs for seniors, transportation for seniors and support for the 19 – 57 year old age group.
8. Erin Murphy thanked the Human Services group for their presentation and the copy of the Human Services Brochure. The FPTF members learned a lot of new information and she asked that they continue to think about more specifically where they find gaps and feel free to pass that information along to her.
9. Erin Murphy reminded the group they would be meeting again on June 27, 2017 to hear a presentation from the Community Engagement Sub-committee and from the Cuyahoga County Department of Health represented by Martha Halko and Center for Health Affairs represented by Kristen Cracium.
10. Action Item: Chair Erin Murphy to send out a doodle poll for FPTF meeting dates for the next few months.
11. Meeting was adjourned at approximately 7:45 p.m.



June 21, 2017

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Shannon Strachan, Secretary

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Date

**Foundation Planning Task Force**  
**June 14, 2017 - Meeting Documentation**

1. Meeting Agenda
2. May 30, 2017 Meeting Notes and Key Themes – Randell McShepard
3. City of Lakewood Department of Human Services Brochure, 2017