

**Minutes**  
**City of Lakewood**  
**Loan Approval Board for the**  
**Division of Community Development**  
**June 8, 2016**  
**8:00 A.M.**  
**Lakewood City Hall**  
**Planning Conference Room**

Meeting called to order at 8:02 a.m.

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**Roll Call**

Members Present:

Robert Cheffins  
Maureen Dostal, Vice-Chairperson  
Carolyn Spath, Chairperson

Others Present:

Mary Leigh, Programs Manager  
Michelle Nocht, Program Coordinator  
Johanna Schwarz, Administrative Assistant II  
Jason Russell, Planner II

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **EXCUSE** the absence of Tracy Jemison and Peter Matera. All of the members voting yea, the motion passed.

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**Approve Minutes** of the May 11, 2016 meeting

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **DEFER** the minutes until the meeting in July, as there was not a quorum of attending members from the May meeting. All of the members voting yea, the motion passed.

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**Financial Review**

The Financial Review was deferred administratively as May's figures had not been provided.

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**Commercial Property Revitalization Program (CPR)**

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to set aside \$5,000.00 and **APPROVE** Resolution No. 16-7008 for Loan Number DCD16-7505 (Selah Salon, 17108 Detroit Avenue). All of the members voting yea, the motion passed.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to set aside \$50,000.00 and **APPROVE** Resolution No. 16-7009 for Loan Number DCD16-7658 (Lakewood Urgent Care, ~~11706~~ 11716 Detroit Avenue). All of the members voting yea, the motion passed.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to set aside \$30,000.00 and **APPROVE** Resolution No. 16-7010 for Loan Number 16-7657 (The Shore Building, 12001-12011 Detroit Avenue). All of the members voting yea, the motion passed.

**Amendments/Repeals**

There were no amendments or repeals.

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### **Executive Session**

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to move the meeting into Executive Session at 8:14 a.m., as the Board would consider confidential information regarding loan applications that were prohibited from being made public under Federal and State Laws. All members voting yea, the motion passed.

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### **Low Interest Loan Program (LIL)**

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **APPROVE** Resolution No. 16-2009 for Loan File Number DCD15-2813 in the total amount of \$14,074.28 (front porch repair; remove and replace back porch; roof replacement – house and garage, Rosewood Avenue). All of the members voting yea, the motion passed.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **APPROVE** Resolution No. 16-2010 for Loan File Number DCD15-2813 in the total amount of \$30,150.00 (replace second story porch windows; basement windows; front step railing; driveway and sidewalk; repair water damage from leaky a/c inside first floor apartment, Rosewood Avenue). **Approval is contingent upon home owner attending credit counseling.** All of the members voting yea, the motion passed.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **DENY** Loan File Number DCD15-3010 in the total amount of \$17,622.33 (roof; porch repair; paint, Wascana Avenue) **for the following reasons:**

- **the owners have the ability to pay for repairs, and**
- **there is a pattern of delinquency based upon an unwillingness to pay.**

All of the members voting yea, the motion passed.

### **Amendments/Repeals**

There were no amendments or repeals.

### **Delinquent Review**

Ms. Leigh presented the Delinquent Review dated June 1, 2016.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **ACCEPT** the Delinquent Review as presented. All of the members voting yea, the motion passed.

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### **Repair, Accessibility Maintenance Program (RAMP)**

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **APPROVE** Resolution No. 16-2604 for Loan File Number DCD16-7637 in the amount of \$15,044.00 (front porch repair; remove and replace back porch; house and garage roof replacement, Rosewood Avenue). All of the members voting yea, the motion passed.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **APPROVE** Resolution No. 16-2605 for Loan File Number DCD16-7640 in the total amount of \$5,000.00 (second story porch windows

need to be replaced; basement windows; front step railings; driveway and sidewalk; water damage from leaky a/c inside first floor apartment, discolored siding outside from a/c, Rosewood Avenue). **Approval is contingent upon home owner attending credit counseling.** All of the members voting yea, the motion passed.

**Amendments/Repeals**

There were no amendments or repeals.

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**Weatherization**

There were no new applications for consideration.

**Amendments/Repeals**

There were no amendments or repeals.

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**Home Improvement Grant (HIG)**

There were no new applications for consideration.

**Amendments/Repeals**

There were no amendments or repeals.

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**Executive Session**

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to move the meeting from Executive Session at 8:48 a.m. All of the members voting yea, the motion passed.

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**Other**

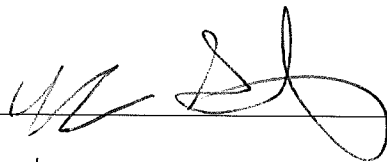
Ms. Leigh talked about the rehab of 2147 Dowd Avenue after the meeting and took interested board members on a tour after the meeting.

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**Adjourn**

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **ADJOURN** the meeting at 8:50 a.m. All of the members voting yea, the motion passed.

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Signature

7/13/16

Date



### Oath

*(You need not give an oath if you object. If you object to giving an oath, please notify the hearing officer or secretary before signing below.)*

I, the undersigned, hereby solemnly swear that the testimony I give at this proceeding will be the truth, the whole truth and nothing but the truth:

PRINT NAME:

SIGN NAME:

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____

Prepared by: The City of Lakewood Law Department, 12650 Detroit Ave., Lakewood, Ohio 44107

FOR CITY USE ONLY

Lakewood Administrative Procedure:  ABR/BBS  Citizens Advisory  Civil Svc.  Dangerous Dog  Income Tax Appeals  Loan Approval  Nuisance Abatement Appeals  Parking  Planning  Zoning Appeals  Other:

Date of Proceeding: Wednesday, June 8, 2016