

**Minutes
City of Lakewood
Loan Approval Board for the
Division of Community Development
March 9, 2016
8:00 A.M.
Lakewood City Hall
Planning Conference Room**

Meeting called to order at 8:03 a.m.

Roll Call

Members Present:

Robert Cheffins
Maureen Dostal, Vice-Chairperson
Tracy Jemison
Peter Matera
Carolyn Spath, Chairperson

Others Present:

Mary Leigh, Programs Manager
Michelle Nocht, Program Coordinator
Jason Russell, Projects Specialist II
Johanna Schwarz, Recording Secretary

Ms. Schwarz advised that Peter Matera* and Carolyn Spath** were expected at the meeting. Their arrivals would be noted for the record.

Financial Review

Ms. Leigh explained the Financial Review would be presented at the April 13, 2016.

*Mr. Matera arrived for the meeting at 8:04 a.m.

Approve Minutes of the February 10, 2016 meeting

A motion was made by Mr. Jemison, seconded by Mr. Matera to **APPROVE** the minutes of the February 10, 2016 meeting. Ms. Dostal, Mr. Jemison and Mr. Matera voting yea, and Mr. Cheffins abstaining, the motion passed.

Executive Session

A motion was made by Mr. Matera, seconded by Mr. Jemison to move the meeting into Executive Session at 8:05 a.m., as the Board would consider confidential information regarding loan applications that were prohibited from being made public under Federal and State Laws. All members voting yea, the motion passed.

Low Interest Loan Program (LIL)

There were no new applications for consideration.

Amendments/Repeals

There were no amendments or repeals.

Delinquent Review

Ms. Leigh presented the Delinquent Review dated March 1, 2016.

A motion was made by Mr. Jemison seconded by Mr. Matera to **ACCEPT** the Delinquent Review as presented. All of the members voting yea, the motion passed.

Repair, Accessibility Maintenance Program (RAMP)

There were no new applications for consideration.

Amendments/Repeals

There were no amendments or repeals.

Weatherization

There were no new applications for consideration.

Amendments/Repeals

There were no amendments or repeals.

Home Improvement Grant (HIG)

There were no new applications for consideration.

Amendments/Repeals

There were no amendments or repeals.

Executive Session

A motion was made by Mr. Matera, seconded by Mr. Jemison to move the meeting from Executive Session at 8:10 a.m. All of the members voting yea, the motion passed.

Commercial Property Revitalization Program (CPR)

A motion was made by Mr. Jemison, seconded by Mr. Matera to set aside \$5,000.00 and **APPROVE** Resolution No. 16-7002 for Loan File Number DCD16-5044, 17419 Detroit Avenue (Brown Pleasance Florists, Inc.), replace and paint storefront wood; replace awnings; add lighting. All of the members voting yea, the motion passed.

A motion was made by Mr. Jemison, seconded by Mr. Matera to set aside \$1,500.00 and **APPROVE** Resolution No. 16-7003 for Loan File Number DCD16-4575, 17923 Detroit Avenue (Mayfaire Creations), recover existing awning frame on the front of the building. All of the members voting yea, the motion passed.

A motion was made by Mr. Jemison, seconded by Mr. Matera to set aside \$50,000.00 ~~\$30,000.00~~ and **APPROVE** Resolution No. 16-7004 for Loan File Number DCD16-4703, 12301 Madison Avenue (The Veronika ~~Viktoria~~), historic storefront restoration. All of the members voting yea, the motion passed.

A motion was made by Mr. Jemison, seconded by Mr. Matera to set aside \$30,000.00 and **APPROVE** Resolution No. 16-7005 for Loan File Number DCD16-4977, 13437 Madison Avenue (Lakewood Tavern), tuckpoint building and replace 2 balconies. All of the members voting yea, the motion passed.

A motion was made by Mr. Jemison, seconded by Mr. Matera to set aside \$30,000.00 and **APPROVE** Resolution No. 16-7006 for Loan File Number DCD16-4558, 15404 Madison Avenue (Bedrok LLC.), restore the storefronts of a building that survived a fire. All of the members voting yea, the motion passed.

Amendments/Repeals

There were no amendments or repeals.

**Ms. Spath arrived at 8:25 a.m.

Other

Low Interest Loan Guidelines

Ms. Leigh provided an overview of the program. A draft copy was e-mailed to the members for their review prior to the meeting.

A motion was made by Mr. Jemison, seconded by Mr. Cheffins to **ACCEPT** the guidelines. All of the members voting yea, the motion passed.

Adjourn

A motion was made by Ms. Spath, seconded by Mr. Jemison to **ADJOURN** the meeting at 8:30 a.m. All of the members voting yea, the motion passed.



Signature

4/13/16

Date