



Lakewood Animal Safety Welfare Advisory Board

December 13, 2017 Meeting Minutes

Location: Lakewood City Hall

Present: Board Members:, Kara Vlach-Lasher, Juleen Russell, Derek Maxfield, Sue Speer, Erin Shaughnessy and ACO Jack Crawford.
Public Guest: Tristan Rader, At-Large Council-Member Elect.

Not Present: Board Members: Melissa Limkemann, Dr. Bo Rog, Nancy Patterson, Dana Textoris, and Councilperson Cindy Marx

Animal Safety & Welfare Advisory Board Meeting

Wednesday, December 13, 2017

- I. Welcome & Roll Call – Kara conducted (5 voting members present, 4 not)
- II. Approval of November, 2017 Meeting Minutes – A motion was made by Sue to approve, seconded by Erin. Motion approved by affirmative vote.
- III. Report-Coyote Task Group (Vlach-Lasher)
 - Jack said that a young female coyote was hit and killed by a car recently. There was a sighting near Lakewood Catholic Academy this morning. There have been a total of 7 coyotes trapped to date. They were destroyed per state law. The trapper will decide if trapping attempts should continue.
 - The community educational outreach program planning is in the works.
 - i. The target date for the Community Presentation is Feb/March 2018.
 - ii. Derek is setting up dates with library and coordinating with Kara.
 - iii. Kara is looking for a key speaker. If we cannot get a live speaker lined up, we may do video from Humane Society of the US or similar.
 - iv. Elaine Hearn, ACO and shelter supervisor has agreed to participate.
 - Marketing, Educational Posters/Flyers (Shaughnessy)
 - i. Most people who signed up to hang posters have done theirs.
 - ii. The group agreed to do additional targeting of the lakefront neighborhoods from Lakewood Park – west to Kenneth.
 - iii. Kara will check in with Cindy to see if Lakewood's H2O (Help to Others) group could help us with the house to house literature drops.
 - iv. The info was not in the water bill. Kara will check with city on update as to when this will be the water bill.
 - v. Katie Nix is developing a monthly newsletter for the city. Tristan recommended we reach out to her.
 - vi. We will put the flyer distribution list on google docs for access by our group.
- IV. Spay / Neuter Day by LASWAB (Vlach-Lasher)
 - Date held was Friday, September 29, 2017.
 - The event report was reviewed. A motion was made by Sue to approve the recap report and submit it to City Council, the motion was seconded by Erin. Motion approved by affirmative vote.
- V. Lakewood Animal Shelter Report (ACO Crawford)
 - November 2017 Animal Control statistics were provided and reviewed.

- Jack explained how statistics from dogs who have an incident within the city of Lakewood, but are not from Lakewood (owner/dog reside in another municipality) show up on our report statistics, i.e. bites that occur at Lakewood dog park involving visiting dogs.
- Juleen suggested we review past shelter data for trends in feline data and in general. Jack indicated that the data was in the system but the report he brings to our meetings is not set up for it. We agreed to table to next meeting for further discussion.

VI. Report-Task Group Updates - Monthly Print Articles

- AUG 2017 - Raising Chickens in Lakewood (Board member Maxfield)
 - i. Article was submitted to the Observer in Sept 2017.
 - ii. Derek will check back with them to try to get it published.
 - iii. Was sent to Melissa Garrett to be added to the city's website.
- SEPT-What to do when you find a stray dog- (Board member Limkemann)
 - i. Per previous meetings and discussions – an “After Hours Stray Dog Hold Recommendation” letter / report submitted by Melissa Limkemann was reviewed.
 - A motion was made by Sue to submit the report to City Council via Cindy, seconded by Derek. Motion approved by affirmative vote.
 - ii. Educational piece as presented by Melissa was reviewed. Sue will work on making some tweaks and get back to group for its feedback and approval.
 - iii. Jack indicated that dispatch has been directing people to reach out to MedVet Cleveland West already.
 - iv. Juleen suggested we can give some due diligence to finding a temporary / over-night stay solution for found cats too.
- OCT - Deer – (formerly) Board member Textoris
 - i. Dana has indicated that until we have clear outlet for original material, she prefers not to pursue at this time.
 - ii. Tabled to next meeting.
- NOV/DEC - Winter safety (two articles) – (formerly) Board member Limkemann
 - i. Juleen and Derek will pick this up. Will gather and organize previously published content to be posted on City website page and facebook.

VII. Board Roster and Expiring Terms

- Doctor Rog (Mayoral appointment) recently retired from Lakewood Animal Hospital. Kara will reach out to him to see if he is interested in returning or has suggestions for other animal healthcare provider candidates.
- Dana (Mr. Litten's appointment), Juleen (Mr. O'Malley's appointment) and Kara (Ms. Marx's appointment) are all seeing reappointment.
- Melissa (Mr. Nowlin's appointment) is not seeking reappointment.

VIII. 2018 Board Initiatives

- Questions:
 - i. Can we share general educational information that is not authored by one of us?
 - ii. We would like our own platform for communication – is that possible?
 - iii. Can the city's website get a 'what's new' scroll? We can help with this.
 - iv. What ways can we further our reach via communication.
 - v. Derek agreed to reach out to Melissa Garrett to work on a better solution to present LASWAB and animal related news on the city website.
- Spay Neuter Day
 - i. A motion was made by Kara to organize at least one in 2018, seconded by Sue. Motion approved by affirmative vote.
- Coyote Educational Outreach Speaker Series and Handouts
 - i. A motion was made by Kara to move forward with continuing the initiative, seconded by Sue. Motion approved by affirmative vote.
- Dog Bite Prevention

- i. A motion was made by Kara to move forward with the initiative as discussed in our November meeting with the Mayor , seconded by Erin. Motion approved by affirmative vote.
 - Dangerous Dog Ordinance Recommendations
 - i. A motion was made by Sue to move forward with the initiative, seconded by Derek. Motion approved by affirmative vote.
 - Landlord Orientation Presentation
 - i. The next orientations are February and September.
 - ii. Kevin told Kara that he would be in touch with her if he wants us. She has not heard from him, so she will follow up.
- IX. Scheduling of 2018 meeting dates
 - Proposed dates were reviewed. A motion was made by Sue to approve, seconded by Derek. Motion was approved for the following dates:
 - i. Monthly, the third Wednesday of each month: 1/17/2018, 2/21/2018, 3/21/2018, 4/18/2018, 5/16/2018, 6/20/2018, 7/18/2018, 8/15/2018, 9/19/2018, 10/17/2018, 11/21/2018
 - ii. Except for December, the second Wednesday of the month: 12/12/2018
- X. Public Comment (sign in – 5 min speaking opportunity)
 - Tristan offered his thanks to our group and the work we've been doing. He indicated that he expects we will be busy with safety issues in 2018. He indicated that he would be happy to help with communications, i.e. the observer and the patch.

**XI. NEXT SCHEDULED MEETING IS WEDNESDAY, JANUARY 17, 2018, 6PM, LAKEWOOD CITY HALL
FINAL LOCATION TBD**