



Lakewood Animal Safety Welfare Advisory Board

April 19, 2017 Meeting Minutes

Location: Jury Room at Lakewood City Hall

Present: Board Members: Kara Vlach-Lasher, Juleen Russell, Derek Maxfield, Sue Speer, Erin Shaughnessy, Dana Textoris, and ACO Jack Crawford, and Councilperson Cindy Marx

Not Present: Board Members: Melissa Limkemann, Dr. Bo Rog, Nancy Patterson

Animal Safety & Welfare Advisory Board Meeting

MINUTES

Wednesday, April 19, 2017

- I. Welcome & Roll Call – Kara conducted.
- II. Approval of March 15, 2017 Meeting Minutes – A motion was made by Sue to approve, seconded by Derek. Approved by affirmative vote.
- III. Report-Clarification of Board Mission and Role- (Board member Vlach-Lasher)
 - Amendment of Chapter 146.04 – This edit back to our original advisory role was referred from the Public Safety Committee to City Council for second reading.
 - City indicated that it is acceptable for our board to bring up items to council for consideration.
 - Rules of Order – Cindy indicated that we do not have to create or have bylaws. Juleen made a motion that we operate under standard meeting protocol, seconded by Sue. Approved by affirmative vote.
- IV. Board Officer Position(s) – (Board member Vlach-Lasher)
 - We will have a chair and co-chair per our board description and the recording secretary will be our own board created position.
 - We will wait until January 2018 to select possible new chairs and secretary.
 - A motion was made by Sue to have Kara Vlach-Lasher be our Co-Chair, seconded by Derek, approved by an affirmative vote. (Kara will join existing chair, Melissa, as Co-Chair)
- V. Landlord Tenant Presentation- (Board member Vlach-Lasher) – Tabled to next meeting due to technical issues.
- VI. Report- LASWAB Brochure – (Board member Russell)
 - 1,000 color copies were printed.
 - Melissa Garrett wants to put them in new resident packages.
 - i. Kara will contact her to see how many she needs
 - Kara has already distributed to City Hall and Animal Shelter.
 - We'd like to have at groomers, pet stores, vets, daycares – all pet related businesses. Cindy said Elbur apartments is very pet friendly – should set up there.
 - Juleen will develop a distribution spread sheet and share with the group.
 - Pdf was posted on the City website to the LASWAB page and Animal Control page
- VII. Report- Coyote Task Group (Board members Speer and Vlach-Lasher)
 - Preventing Coyote Conflicts Article – by Kara - shared with group.
 - i. It was published in the Lakewood Observer – Volume 13 on April 5, 2017.
 - Coyote Fact Sheet – shared with group.
 - i. A motion was made by Juleen to approve, seconded by Erin, approved by an affirmative vote.
 - ii. Kara will ask Colin McEwen the City's Information Officer,, if we can have it turned into a page on the city site (in addition to PDF)

iii. Coyote Task Group will reformat to try for a two page format

- VIII. Discussion and identification of most prevalent animal issues facing Lakewood that the Board should focus on for 2017
- Wildlife (deer, skunks, etc.)
 - Allowable bird feeder types
 - Hens
 - Abandonment
 - BSL
 - Weather – two series: warm and cold safety
 - Erin and Derek offered their graphic skills to team for assistance.
 - Juleen will develop a spreadsheet of items, scheduling, team members, etc.
 - Distribution – Lakewood Observer, City website, Lakewood Community Facebook Group Page
- IX. Formation of Committees vs. Task Groups
- Internal task groups were preferred for now. In the event a task where a committee would be appropriate, we will address at that time.
- X. Outstanding Tasks for 2017
- Community Education/Outreach
 - i. Monthly Print Articles
 1. Lakewood Dog Park Rules- (Board member Textoris) – Conducted interviews and is in progress.
 2. What to do when you find a stray dog- (Board member Limkemann) – tabled to next meeting.
 3. Other suggestions? – see above item VIII
 - ii. Wildlife Education & Outreach – See above item VIII
 - Community Events
 - i. Welcome to Lakewood (Sponsored by the Community Relations Advisory Commission)
 - ii. Spooky Pooch- October 21, 2017 (Sponsored by Lakewood Alive)
 - iii. Spay and Neuter Day
 - Pets Are Welcome (PAW) Research to punch up Landlord presentation – tabled to next meeting.
- XI. Lakewood Animal Shelter Report – (Jack Crawford ACO)- suggestion made to move this item to earlier in the agenda as ACO officer had to leave to answer a call
- XII. Public Comment (sign in – 5 min speaking opportunity) no members of the public were present

Meeting Adjourned

NEXT MEETING IS Wednesday, May 17, 2017- 6PM