

DRAFT

**City of Lakewood
FY19 Annual Action Plan
CARES Act Substantial Amendment #2
CDBG-CV II (\$303,745) & ESG-CV II (\$474,086)**

EXECUTIVE SUMMARY

The Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136, enacted March 27, 2020, authorized \$2.2 trillion for stimulus measures intended to prevent, prepare for, and respond to the COVID-19 pandemic including \$3.064 billion in supplemental Community Development Block Grant (CDBG-CV) and Emergency Solutions Grant (ESG-CV) funding administered by the U.S. Department of Planning & Urban Development (HUD).

In order to access CARES Act CDBG-CV II (\$303,745) and ESG-CV II (\$474,086) funding allocations the City of Lakewood has amended, in accordance with the City's HUD-approved Citizen Participation Plan, the following sections of its FY19 Annual Action Plan.

- AP-05 Executive Summary
- AP-12 Participation
- AP-15 Expected Resources
- AP-35 Projects

Following careful assessment of ongoing pandemic-related community needs and consultation with Lakewood's Citizens Advisory Committee, elected officials, City staff, and a variety of external stakeholders, the City will utilize CARES Act CDBG-CV II and ESG-CV II funding to prevent, prepare for, and respond to the COVID-19 pandemic as follows.

Community Development Block Grant-Coronavirus Response (CDBG-CV II)

- To Be Determined (\$216,745)
- Emergency Food Assistance (\$87,000)

Emergency Solutions Grant-Coronavirus Response (ESG-CV II)

- Homelessness Prevention Assistance (\$474,086)

CITIZEN PARTICIPATION

Introduction

HUD's April 9, 2020 memo titled *CARES Act Flexibilities for CDBG Funds Used to Support Coronavirus Response* described the following citizen participation process modifications designed to expedite the availability of CARES Act funding to those adversely and directly impacted by the COVID-19 pandemic.

- grantees may amend citizen participation plans to establish expedited procedures to draft, propose, or amend consolidated plans;
- expedited procedures must include notice and reasonable opportunity to comment of no less than 5 days;
- the 5-day period can run concurrently for comments on the action plan amendment and amended citizen participation plans;
- grantees may meet public hearing requirements with virtual (vs. in-person) public hearings if: 1) national/local health authorities recommend social distancing and limiting public gatherings for public health reasons; and 2) virtual hearings provide reasonable notification and access for citizens in accordance with the grantee's certifications, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses.

Lakewood requested and received HUD waivers associated with these modifications, amended the City's Citizen Participation Plan accordingly, and integrated them into its CARES Act Amendment Citizen Participation Process as follows.

Public Notice & Citizen Participation

On Thursday, October 8, 2020 a Public Notice posted to Lakewood's website informed residents regarding the following topics.

- Lakewood's CDBG-CV II (\$303,745) and ESG-CV II (\$474,086) allocations;
- Issuance of a draft version of CARES Act Amendment #2 to Lakewood's FY19 HUD Annual Action Plan for public review and comment via the City's website for 5 days (October 12, 2020 – October 16, 2020) and;
- A virtual Public Hearing on October 14, 2020 regarding CARES Act Substantial Amendment #2 to Lakewood's FY19 Annual Action Plan.

Public Hearing

On October 14, 2020 Lakewood's Citizens Advisory Committee (CAC) conducted a virtual Public Hearing via GoToMeeting (GTM) for the purpose of soliciting community input regarding CARES Act Substantial Amendment #2 and proposed uses for the City's CDBG-CV II and ESG-CV II allocations. GTM enables residents to interact with committee members and City staff in real time via phone and email during the public comment portion of the hearing.

Legislation

Following satisfaction of all citizen participation requirements, the Citizens Advisory Committee forwards its CDBG-CV II and ESG-CV II allocation recommendations to Lakewood City Council which enacts legislation authorizing the Mayor's submission of CARES Act Amendment #2 to HUD.

EXPECTED RESOURCES

Community Development Block Grant-Coronavirus Response-Round II (CDBG-CV II)

The City of Lakewood anticipates receiving Community Development Block Grant-Coronavirus Response Round II (CDBG-CV) funding in the amount of \$303,745.

Emergency Solutions Grant-Coronavirus Response-Round II (ESG-CV II)

The City of Lakewood anticipates receiving Emergency Solutions Grant-Coronavirus Response Round II (ESG-CV II) funding in the amount of \$474,086.

PROJECTS

1	Project Name	CDBG-CV Emergency Rent Assistance
	Target Area	City of Lakewood
	Goals Supported	Provide Needed Public Services
	Needs Addressed	Affordable Housing Non-Homeless Persons with Special Needs
	Funding	CDBG-CV: \$465,871
	Description	Emergency rent assistance for LMI households adversely impacted by the pandemic earning less than 80% AMI.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 150 income-eligible households adversely impacted by the COVID-19 pandemic will benefit from this activity.
	Location Description	Citywide
	Planned Activities	Please refer to the Project Description above.
2	Project Name	CDBG-CV Small Business Assistance
	Target Area	City of Lakewood
	Goals Supported	Increase Economic Opportunities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG-CV: \$465,870
	Description	Rent and/or payroll reimbursement grants for small businesses (< 50 employees) adversely impacted by the pandemic that retain at least (1) FTE LMI job as a result of receiving CDBG-CV assistance.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 125 businesses adversely impacted by the COVID-19 pandemic will benefit from this activity.
	Location Description	Citywide
	Planned Activities	Please refer to Project Description above.

3	Project Name	CDBG-CV Emergency Food Assistance
	Target Area	City of Lakewood
	Goals Supported	Provide Needed Public Services
	Needs Addressed	Non-Homeless Persons with Special Needs
	Funding	CDBG-CV I: \$105,145 + CDBG-CV II (\$87,000) = \$192,145
	Description	Support for Lakewood Community Services Center's (LCSC) Emergency Food Program which has seen a steep increase in demand during the COVID-19 pandemic. CDBG-CV funds will be utilized to increase staff & cold storage capacity; purchase food, supplies, and personal protective gear; and transition the agency's service delivery model from client pick-up to home delivery.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 2,600 households/6,000 persons adversely impacted by the COVID-19 pandemic will benefit from this activity.
	Location Description	Citywide
	Planned Activities	Please refer to Project Description above.
4	Project Name	CDBG-CV Program Planning & Administration
	Target Area	City of Lakewood
	Goals Supported	Improve, Maintain, and Expand Affordable Housing Increase Economic Opportunities Provide Needed Public Services
	Needs Addressed	Affordable Housing Non-Homeless Persons with Special Needs Non-Housing Community Development
	Funding	CDBG-CV: \$150,000
	Description	CDBG-CV eligible program planning & administration costs.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Citywide
	Planned Activities	Please refer to the Project Description above.

5	Project Name	ESG-CV Homelessness Prevention Assistance
	Target Area	City of Lakewood
	Goals Supported	Reduce Homelessness and At-Risk Homelessness
	Needs Addressed	Homelessness
	Funding	ESG-CV I: \$541,062 + ESG-CV II \$474,086 = \$1,015,148
	Description	Emergency rent & utility assistance for very low-income households adversely impacted by the pandemic earning less than 50% AMI.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 175 households adversely impacted by the COVID-19 pandemic earning less than 50% of the Area Median Income will benefit from this activity.
	Location Description	Citywide
	Planned Activities	Please refer to the Project Description above.
6	Project Name	ESG-CV Program Administration
	Target Area	City of Lakewood
	Goals Supported	Prepare for, Prevent, Respond to COVID-19 Pandemic Reduce Homelessness and At-Risk Homelessness
	Needs Addressed	Homelessness
	Funding	ESG-CV: \$60,000
	Description	ESG-CV eligible program planning & administration costs.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Citywide
	Planned Activities	Please refer to the Project Description above.
7	Project Name	TBD
	Target Area	City of Lakewood
	Goals Supported	Prepare for, Prevent, Respond to COVID-19 Pandemic
	Needs Addressed	Prepare for, Prevent, Respond to COVID-19 Pandemic
	Funding	CDBG-CV: \$216,745
	Description	Small Business Assistance; Rent/Utility Assistance (0-50%); CDBG-Eligible Facility Improvements
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Citywide
Planned Activities	Please refer to the Project Description above.	

Community Development Block Grant-COVID Response (CDBG-CV) Budget			
Program	Sub- recipient	Allocation	Description
CDBG-CV Allocation I (\$1,186,886)			
COVID-19 Rent Assistance	CHN	\$465,871	Emergency rent assistance for LMI households adversely impacted by the pandemic earning 51-80% AMI (\$26,201 - \$60,800 for a family of 4).
COVID-19 Small Business Assistance	City	\$465,870	Grants up to \$7,000 for rent and/or payroll reimbursement for small businesses (< 50 employees) adversely impacted by the pandemic. City assistance must result in retaining at least (1) FTE "low-moderate income" job.
COVID-19 Food Assistance	LCSC Food Pantry	\$105,145	1) Transition to home delivery service model; 2) Increase cold storage capacity; 3) Purchase food products; 4) Purchase pandemic adaptation supplies (PPE, etc..)
Planning & Administration	City	\$150,000	1) DPD staff salaries & benefits; 2) DPD Intern; 3) Small Business Assistance Program administrative support (LakewoodAlive)
CDBG-CV I Total		\$1,186,886	
CDBG-CV Allocation II (\$303,745)			
COVID-19 Food Assistance	LCSC Food Pantry	\$87,000	FY21 Food Pantry Operating Support
TBD	TBD	\$216,745	Small Business Assistance; Rent/Utility Assistance (0-50%); CDBG-Eligible Facility Improvements (TBD)
CDBG-CV II Total		\$303,745	
CDBG-CV Grand Total		\$1,490,631	

Emergency Solutions Grant-COVID Response (CDBG-CV) Budget

Program	Sub-recipient	Allocation	Description
ESG-CV Allocation I (\$601,062)			
COVID-19 Homelessness Prevention Assistance	LCSC	\$541,062	Up to (12) months of emergency rent assistance for LMI households adversely impacted by the pandemic earning earning 0-50% AMI (\$0- \$38,00 for a family of 4).
Planning & Administration	City	\$60,000	DPD staff salaries & benefits (Recommend Transfer to Homelessness Prevention)
Total		\$601,062	
ESG-CV Allocation II (\$474,086)			
COVID-19 Homelessness Prevention Assistance	LCSC	\$474,086	Up to (12) months of emergency rent assistance for LMI households adversely impacted by the pandemic earning earning 0-50% AMI (\$0- \$38,00 for a family of 4).
Total		\$474,086	
ESG-CV Grand Total		\$1,075,148	