



**Fiscal Year 2021  
Community Development Block Grant Program  
& Emergency Solutions Grant Program  
Program Administration Funding Requests**

<b>Department/Division</b>	Department of Planning & Development Division of Building & Housing
<b>Organization Type</b>	Municipal Government
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<b>FY21 Funding Requests</b>	
Community Development Block Grant	\$280,000
Emergency Solutions Grant	\$5,000

**Lakewood Department of Planning & Development  
CDBG & ESG Program Administration  
FY21 Funding Requests**

**Introduction**

- Community Development Block Grant (CDBG) & Emergency Solutions Grant (ESG) Program Administration funds cover eligible staff and operating costs incurred by the Department of Planning & Development associated with the planning, general management, oversight, coordination, and evaluation of these programs.
- Eligible program administration expenses and activities include, but are not limited to, salaries, wages, and related staff costs; indirect costs; preparing program budgets and schedules and amendments to these documents; developing and maintaining systems for assuring compliance with program requirements; monitoring program activities for progress and compliance; preparing plans, applications, reports and other required documents for submission to HUD; and evaluating program results against stated objectives.
- Costs associated with statutorily required Fair Housing and Landlord-Tenant Services activities are also covered with CDBG program administration funds.
- CDBG Program Administration funding is capped at 20% or \$380,000 of the city's estimated \$1,900,000 FY21 award.
- ESG Program Administration funding is capped at 7.5% or \$11,625 of the city's estimated \$155,000 FY21 award.

**FY21 CDBG & ESG Program Administration Funding Requests**

Lakewood's Department of Planning & Development respectfully requests the following FY21 CDBG & ESG Program Administration funding. Both requests fit comfortably below these programs' statutory caps.

**CDBG**

- \$280,000 in FY21 CDBG Program Administration funding or 14.7% of the City's \$1,900,000 projected FY21 award.

**ESGG**

- \$5,000 in FY21 ESG Program Administration funding or 3.2% of the City's \$155,000 projected FY21 award.