

**Minutes of the
Lakewood Heritage Advisory Board
January 26, 2012**

I. Call to Order

Chairman Richard Sicha called the meeting to order at 6:35 P.M.

Members present: James Dolce, Marcia Moll, Heather Rudge, Richard Sicha, Jeffrey Weber, and Gerald Weber.

Member absent: Michael Loje

City staff present: Bryce Sylvester

II. Approval of Minutes

Minutes of the November 16, 2011 meeting were unanimously approved on a motion by Mr. Sicha that was seconded by Mr. G. Weber.

III. Old Business

There was no old business.

IV. Communications and Petitions

Technical Assistance

Ms. Rudge reported that a Chase Ave. resident has asked for help selecting appropriate paint colors for his house. Ms. Rudge has scheduled a meeting with the resident to provide color recommendations.

Ms. Rudge also reported that a Winton Ave. resident has requested assistance repairing a pocket door. Ms. Rudge has recommended a specialized repairman.

Porch Railings

Mr. Sicha informed the Board that Jacksonville, FL. has requested copies of Lakewood's porch railing flyer. Mr. Sicha provided the information.

Residential Property Sidewalk Survey

Mr. Sylvester briefed the Board on the City's efforts to survey all of the residential properties in Lakewood. He described the walk-by process to screen each property for: easily-visible code violations. The classification schema graded the properties into four

classes based upon the number of observable violations, and the notification and follow-up inspection process. In sum, in Wards 1, 2, and 3, 85% of the houses are in good condition and only 40 had extensive violations. The Board commended City staff and Mr. Sylvester on the City's efforts to maintain the quality of our housing stock.

V. Reports of Committees

There were no reports.

VI. Motions

There were no motions.

VII. New Business

Election of Officers

Ms. Moll moved that Mr. Sylvester conduct the election of LHAB officers for 2012. Mr. G. Weber seconded the motion. The Board unanimously approved the motion. Mr. G. Weber further moved that the following slate of candidates be put to a vote:

- *Chairman* – Mr. Richard Sicha
- *Vice-Chairman/Secretary* – Mr. James Dolce

Mr. Jeffrey Weber seconded the motion and the Board approved it.

The Board elected the slate unanimously.

Historic Preservation Survey

Mr. Sylvester submitted a compilation of responses gleaned from an August 17, 2011 community workshop on historic preservation and from a survey posted on the City's web page, which attracted more than 200 responses. The aim is to use the information to produce a mission statement delineating the goals and objectives for a community historic preservation initiative.

The Board discussed the results of the survey questions to familiarize itself with the community's attitudes about the City and its heritage.

VIII. Adjournment

On a motion by Mr. Sicha, seconded by Ms. Moll, and unanimously approved, work on the historic preservation mission statement was postponed until the February meeting.

On a motion by Gerald Weber seconded by Ms. Moll, and unanimously approved; the meeting was adjourned at 7:42 P.M.

James L. Dolce, Secretary