

**Minutes  
City of Lakewood  
Loan Approval Board for the  
Division of Community Development  
May 13, 2015  
8:00 A.M.  
Lakewood City Hall  
Council Conference Room**

Meeting called to order at 8:05 a.m.

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**Roll Call**

Members Present:

Maureen Dostal  
Sally Golden  
Tracy Jemison, Vice Chair  
Peter Matera, Chair  
Carolyn Spath

Others Present:

Mary Leigh, Programs Manager  
Jason Russell, Projects Specialist II

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**Approve Minutes** of the April 8, 2015 meeting

A motion was made by Ms. Dostal, seconded by Ms. Spath to **APPROVE** the minutes of the April 8, 2015 meeting. All of the members voting yea, the motion passed.

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**Financial Review**

Ms. Leigh distributed the draft version of the financial review and explained that DCD staff was in the process of matching the Federal government's numbers with DCD's.

Ms. Leigh requested that the board defer approval of the financials until the June meeting.

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**Executive Session**

A motion was made by Mr. Jemison, seconded by Ms. Dostal to move the meeting into Executive Session at 8:05 a.m., as the Board would consider confidential information regarding loan applications that were prohibited from being made public under Federal and State Laws. All members voting yea, the motion passed.

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**Low Interest Loan Program (LIL)**

A motion was made by Ms. Golden, seconded by Ms. Spath to **APPROVE** Resolution No. 15-2014 for Loan File Number DCD15-2533 in the amount of \$10,855.37 (Front Porch Repairs; Brockley Avenue). All of the members voting yea, the motion passed.

A motion was made by Ms. Golden, seconded by Ms. Spath to **APPROVE** Resolution No. 15-2015 for Loan File Number DCD 14-5178 in the amount of \$1,324.00 (Exterior Paint; Blossom Park). All of the members voting yea, the motion passed.

**Amendments/Repeals**

A motion was made by Ms. Golden, seconded by Mr. Jemison to **ADOPT** Resolution No. 15-2016 repealing Resolution No. 14-2041, repealing the total resolution of \$18,348.00. All the members voting yea, the motion passed.

## **Delinquent Review**

The Board reviewed the Delinquent Review for the period as of March 1, 2015.

A motion was made by Ms. Spath, seconded by Mr. Jemison to **ACCEPT** the Delinquent Review as presented. All of the members voting yea, the motion passed.

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## **Repair, Accessibility Maintenance Program (RAMP)**

There were no new applications for consideration.

### **Amendments/Repeals**

A motion was made by Ms. Dostal, seconded by Ms. Golden to **ADOPT** Resolution No. 15-2612 AMENDING Resolution No. 13-2620, amending the total resolution amount of \$15,688.00. All members voting yea, the motion passed.

A motion was made by Ms. Dostal, seconded by Ms. Golden to **ADOPT** Resolution No. 15-2613 AMENDING Resolution No. 15-2608, amending the total resolution amount of \$13,314.00. All members voting yea, the motion passed.

A motion was made by Ms. Dostal, seconded by Ms. Golden to **ADOPT** Resolution No. 15-2614 AMENDING Resolution No. 14-2608, amending the total resolution amount of \$15,361.00. All members voting yea, the motion passed.

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## **Weatherization**

There were no new applications for consideration.

### **Amendments/Repeals**

There were no amendments or repeals.

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## **Home Improvement Grant (HIG)**

A motion was made by Mr. Jemison, seconded by Ms. Dostal to **ADOPT** Resolution No. 15-5002 for Home Improvement Grant File No. 15-1845 in the amount of \$1,121.78 (Lead Safe Side Entry Door, Blossom Park). All members voting yea, the motion passed.

### **Amendments/Repeals**

There were no amendments or repeals.

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## **Executive Session**

A motion was made by Ms. Golden, seconded by Ms. Spath to move the meeting from Executive Session at 8:29a.m. All of the members voting yea, the motion passed.

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## **Commercial Property Revitalization Program (CPR)**

A motion was made by Ms. Spath, seconded by Mr. Jemison to set aside \$2,500.00 and **APPROVE** Resolution No. 15-7006 for Loan File Number DCD 15-1720 (15516 Madison Avenue; Carol Lynn's Salon). All of the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Mr. Jemison to set aside \$30,000.00 and **APPROVE** Resolution No. 15-7007 for Loan File Number DCD 15-1975 (13428 Madison Avenue, Stone Funeral Home). All of the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Mr. Jemison to set aside \$30,000.00 and **APPROVE** Resolution No. 15-7008 for Loan File Number DCD 15-2068(13318 Madison Avenue; 13318 Madison LLC). All of the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Mr. Jemison to set aside \$30,000.00 and **APPROVE** Resolution No. 15-7009 for Loan File Number DCD 15-1732 (15204 Madison Avenue, Elmwood Bakery). All of the members voting yea, the motion passed.

**Amendments/Repeals**

There were no amendments or repeals.

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**Other**

"2015 DCD Proposed Programs Changes"

A motion was made by Mr. Jemison, seconded by Ms. Dostal to approval the 2015 DCD Proposed Programs Changes. All members voting yea, the motion passed.

**Adjourn**

A motion was made by Ms. Spath, seconded by Mr. Jemison to **ADJOURN** the meeting at 8:40 a.m. All of the members voting yea, the motion passed.



7/8/15

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Signature

Date