



DEPARTMENT OF PUBLIC WORKS
12650 DETROIT AVENUE • 44107 • (216) 529-6692

JOSEPH J. BENO, PE
Director of Public Works

MARK K. PAPKE, PE, CPESC
City Engineer

February 19, 2015

Property Owner
Address
Lakewood, Ohio 44107

**NOTIFICATION OF INTERIOR ACCESS REQUIRED AT YOUR PROPERTY
NOTIFICATION OF PUBLIC MEETING**

Dear Property Owner:

The City of Lakewood is upgrading your water meter and scheduling interior assessments for the Clean Water Pilot Study Project, which began in your neighborhood in 2014. In order for the city to meet its EPA compliance schedule, these assessments and upgrades need to be completed by May 1, 2015. The appointments are being scheduled now on a first-come, first-served basis.

Appointment Scheduling Times

Monday through Friday
Wednesday

8 a.m., 10 a.m., 12:30 p.m., or 2:30 p.m.
5 p.m.

Routine work should take approximately two hours to complete, however, some may take longer based on configuration and condition of the house's plumbing. **Please contact Colleen Gillespie via phone at 216.529.6692 or via email at colleen.gillespie@lakewoodoh.net to schedule your appointment.** Special appointment days/times can be made for those unable to be at the property during the above appointment times.

About the Interior Access

If the property owner is not available, an adult representative 18 years or older will need to be present during the scheduled assessment. The Lakewood team will all be carrying Lakewood identification cards. The city will need access to the water meter and sanitary sewer line in the basement. (See photos for typical features on back of this letter.) Please clear a route to these areas and a 5-foot radius around the base. Additionally, the team will need to know the location of all floor drains, utility tubs, sump pumps/pits, showers, toilets, etc. Please have the representative prepared to point these features out to the team. Your sanitary sewer lateral will be televised from inside the house to the street which may require snaking.

Public Meeting

The city will present important Clean Water Pilot Study Project updates on **Tuesday, March 3, 2015 at 7 PM** at Harding Middle School in the Cafetorium. Representatives will also be available to answer questions. For more information on the project, visit onelakewood.com/cleanwaterpilot. This work under the pilot study is required per our agreement with the Ohio EPA. We appreciate your cooperation in this matter.

Respectfully,

Mark Papke, PE, CPESC
City Engineer

www.onelakewood.com



**Typical Basement Thru Wall
Sanitary Cleanout**



**Typical Basement Floor
Sanitary Cleanout**

Photographs of some typical items the team will document



Typical Basement Sump Pit/Pump



Typical Water Meter