

**Minutes of the
Loan Approval Board for the
Division of Community Development
Meeting of May 14, 2014
8:00 A.M.
Lakewood City Hall
Council Conference Room**

Meeting called to order at 8:06 a.m.

Roll Call

Members Present:

Maureen Dostal
Sally Golden
Tracy Jenison, Chairman
Patar Matera, Vice- Chairman
Carolyn Spath

Others Present:

Mary Leigh, Projects Manager
Jim Blocksidge, DCD Project Coordinator
Jason Russell, Projects Specialist II
Johanna Schwarz, Recording Secretary

Minutes of the April 9, 2014 Meeting

A motion was made by Ms. Spath, seconded by Ms. Golden to **APPROVE** the minutes of the April 9, 2014 meeting. All members voting yea, the motion passed.

Financial Review

Ms. Leigh distributed and explained the Financial Review for the period ending April 30, 2014.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ACCEPT** the Financial Review as presented. All of the members voting yea, the motion passed.

Executive Session

A motion was made by Ms. Spath, seconded by Ms. Dostal to move the meeting into Executive Session at 8:12 a.m. as the Board would consider confidential information regarding loan applications that were prohibited from being made public under Federal and State Laws. All members voting yea, the motion passed.

Low Interest Loan Program (LIL)

A motion was made by Ms. Spath, seconded by Ms. Dostal to **APPROVE** Resolution No. 14-2020 for Loan File Number DCD 14-7019 in the amount of \$10,010.00 (emergency repair of water pipes; Hopkins Avenue). All of the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Mr. Matera to **APPROVE** Resolution No. 14-2022 for Loan File Number DCD 14-7080 in the amount of \$6,101.00 (exterior painting; Andrews Avenue). All members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **APPROVE** Resolution No. 14-2021 for Loan File Number DCD 14-7867 in the amount of \$51,744.50 (exterior paint, kitchen remodel, update bath; Sloane Avenue). All members voting yea, the motion passed.

Amendments/Repeals

A motion was made by Ms. Spath, seconded by Mr. Matera to **ADOPT** Resolution No. 14-2023, amending Resolution No. 13-007, increasing the loan amount to \$33,815.40. All the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Mr. Matera to **ADOPT** Resolution No. 14-2024, amending Resolution No. 13-038, increasing the loan amount to \$9,944.15. All the members voting yea, the motion passed.

Delinquent Review

Ms. Leigh distributed and explained the Delinquent Review for the period as of May 1, 2014.

A motion was made by Ms. Spath, seconded by Ms. Golden **ACCEPT** the Delinquent Review as presented. All of the members voting yea, the motion passed.

Repair, Accessibility Maintenance Program (RAMP)

A motion was made by Ms. Spath, seconded by Ms. Golden to **APPROVE** Resolution 14-2608 for Loan File Number DCD 14-7244 in the amount of \$1,744.06 (emergency plumbing; Spring Garden Avenue). All members voting yea, the motion passed.

Executive Session

A motion was made by Ms. Spath, seconded by Ms. Dostal to move the meeting from Executive Session at 8:25 a.m. All of the members voting yea, the motion passed.

Commercial Property Revitalization Program (CPR)

A motion was made by Ms. Spath, seconded by Ms. Golden to set aside \$25,000.00 and **APPROVE** Resolution No. 14-7004 for Loan File Number DCD 14-7838 (13714 Madison Avenue; Erieview Apt. LLC). All of the members voting yea, the motion passed.

Other

Ms. Leigh explained the proposed revisions to the program guidelines. The Board had no further comments or questions.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ACCEPT** the revisions as presented. All of the members voting yea, the motion passed.

Adjourn

Adjourn

A motion was made by Ms. Spath, seconded by Mr. Matera to **ADJOURN** the meeting at 8:41 a.m. All of the members voting yea, the motion passed.



Signature

6.11.14

Date



Oath

I, the undersigned, hereby agree that the testimony I give at this proceeding will be the truth, the whole truth and nothing but the truth:

PRINT NAME:

SIGN NAME:

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____

Prepared by: The City of Lakewood Law Department, 12650 Detroit Ave., Lakewood, Ohio 44107

FOR CITY USE ONLY

Lakewood Administrative Procedure: ABR/BBS/Sign Citizens Advisory Civil Service Dangerous Dog
 Income Tax Appeals Loan Approval Nuisance Abatement Appeals Planning Zoning Appeals Other:

Date of Proceeding: Wednesday, May 14, 2014



CITY OF LAKEWOOD
DIVISION OF COMMUNITY DEVELOPMENT

RESOLUTION NO. *14-2025*

BY: *Dostal, Jamison, and Meteca*

A RESOLUTION approving the following home improvement loan and grant in the dollar amount as specified below.

DD - CDBG Loan Program
Charles and Barbara Gibson
\$36,899.00

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

Section 1. That the Loan Approval Board hereby approves the above loan and grant and in doing so all requirements of the Administrative Guidelines, Rules and Regulations and the purpose of this program have been satisfied.

Section 2. That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.

Chairman

6/11/2014

Date

Recording Secretary

Work Contract:	\$ <u>26,795.00</u>
Service Fee:	\$ <u>0.00</u>
Title & Filing Fee:	\$ <u>104.00</u>
Total Loan:	\$ <u>26,899.00</u>
Grant:	\$ <u>10,000.00</u>
Total Resolution:	\$ <u>36,899.00</u>



CITY OF LAKEWOOD
DIVISION OF COMMUNITY DEVELOPMENT

RESOLUTION NO. 14-2026

BY: Dostal, Jamison, and Matera

A RESOLUTION amending Resolution 142011 for the home improvement loan and grant in the dollar amount as specified below.

DCD Home Improvement Loan

Ashraf Dayem

\$ 19,220.40

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

Section 1. That the Loan Approval Board hereby approves the above loan and grant and in doing so all requirements of the Administrative Guidelines, Rules and Regulations and the purpose of this program have been satisfied.

Section 2. That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.

Chairman

Recording Secretary

06/11/2014

Date

	<u>Original</u>	<u>+ or -</u>	<u>Amended</u>
Work Contract:	\$ 18,040.00	\$ 800.00	\$ 18,840.00
Service Fee:	\$ 180.40	\$ 8.00	\$ 188.40
Title & Filing Fee:	\$ 112.00	\$ 80.00	\$ 192.00
Total Resolution:	\$ 18,332.40		\$ 19,220.40
Grant:	\$ 0.00		\$ 0.00
Total Loan:	\$ 18,332.40		\$ 19,220.40

BY: Dostal, Jamison, and Metera

Resolution No. 14-2027

A RESOLUTION Amending No. **14-2014** a Resolution approving the following home improvement loan and grant in the dollar amount specified below:

3% Home Improvement Loan

Elliot Jarrous

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

Section 1. That the Loan Approval Board hereby amends the above loan and grant and in doing so all requirements of the Administrative Guidelines, Rules and Regulations and the purpose of this program have been satisfied.

Section 2. That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.



Chairman



Recording Secretary

June 11, 2014

Date

Print

	Original	+ or -	Amended
Work Contract:	\$6,404.00	(\$3,129.00)	\$3,275.00
Service Fee:	\$64.04	(\$31.29)	\$32.75
Title and Filing Fee:	\$236.00	(\$104.00)	\$132.00
Total Resolution:	<u>\$6,704.04</u>		<u>\$3,439.75</u>
Exterior Grant:	\$0.00	\$0.00	\$0.00
Total Loan:	<u>\$6,704.04</u>		<u>\$3,439.75</u>



CITY OF LAKEWOOD
DIVISION OF COMMUNITY DEVELOPMENT

RESOLUTION NO. *14-2028*

BY: *Dostal, Jamison, and Matera*

A RESOLUTION Amending No. 14-2019 a Resolution approving the following home improvement loan and grant in the dollar amount as specified below.

HOME Home Improvement Loan

Thomas Geiger

\$ 39,234.00

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

Section 1. That the Loan Approval Board hereby approves the above loan and grant and in doing so all requirements of the Administrative Guidelines, Rules and Regulations and the purpose of this program have been satisfied.

Section 2. That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.



 Chairman

06/11/2014
 Date



 Recording Secretary

	<u>Original</u>	<u>+ or -</u>	<u>Amended</u>
Work Contract:	\$ 28,660.00	\$10,390.00	\$ 39,050.00
Service Fee:	\$ 286.60	-\$286.60	\$
Title & Filing Fee:	\$ 112.00	+\$72.00	\$ 184.00
Total Resolution:	\$ 32,058.60		\$ 39,234.00
Grant:	\$ 3,000.00	+\$7,000.00	\$ 10,000.00
Total Loan:	\$ 29,058.60		\$ 29,234.00



CITY OF LAKEWOOD
DIVISION OF COMMUNITY DEVELOPMENT

RESOLUTION NO. *14-2029*

BY: *Dostal, Jamison, and Matara*

A RESOLUTION amending Resolution 142022 for the below home improvement loan and grant in the dollar amount as specified below.

DCD Home Improvement Loan

Alberta Cameli

\$ 5,364.00

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

Section 1. That the Loan Approval Board hereby approves the above loan and grant and in doing so all requirements of the Administrative Guidelines, Rules and Regulations and the purpose of this program have been satisfied.

Section 2. That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.

Chairman

Recording Secretary

06/11/2014

Date

	<u>Original</u>	<u>+ or -</u>	<u>Amended</u>
Work Contract:	\$ 4,593.00	\$ 595.00	\$ 5,188.00
Service Fee:	\$ 0.00	\$ 0.00	\$ 0.00
Title & Filing Fee:	\$ 104.00	\$72.00	\$ 176.00
Total Resolution:	\$ 4,697.00		\$ 5,364.00
Grant:	\$ 1,999.00	\$595.00	\$ 2,594.00
Total Loan:	\$ 4,697.00		\$ 2,770.00



CITY OF LAKEWOOD
DIVISION OF COMMUNITY DEVELOPMENT

RESOLUTION NO. 14-2609

BY: Dostal, Jamison, and Matera

A RESOLUTION approving the following home improvement loan and grant in the dollar amount as specified below.

RAMP - Grant Program
James and Mary Anne Brown
\$5,000.00

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

Section 1. That the Loan Approval Board hereby approves the above loan and grant and in doing so all requirements of the Administrative Guidelines, Rules and Regulations and the purpose of this program have been satisfied.

Section 2. That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.

[Signature]
Chairman

[Signature]
Recording Secretary

6/11/2014
Date

Table with 2 columns: Description and Amount. Rows include Work Contract (\$5,000.00), Service Fee (\$0.00), Title & Filing Fee (\$0.00), Total Loan (\$5,000.00), Grant, and Total Resolution (\$5,000.00).



CITY OF LAKEWOOD
DIVISION OF COMMUNITY DEVELOPMENT

RESOLUTION NO. 14-2610

BY: Dostal, Jamison, and Metera

A RESOLUTION approving the following home improvement loan and grant in the dollar amount as specified below.

RAMP - Grant Program


Robin Bowlin

\$10,456.50

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

Section 1. That the Loan Approval Board hereby approves the above loan and grant and in doing so all requirements of the Administrative Guidelines, Rules and Regulations and the purpose of this program have been satisfied.

Section 2. That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.



Chairman

6/11/2014
Date



Recording Secretary

Work Contract:	\$ <u>10,250.00</u>
Service Fee:	\$ <u>102.50</u>
Title & Filing Fee:	\$ <u>104.00</u>
Total Loan:	\$ <u>10,456.50</u>
Grant:	\$ <u>0.00</u>
Total Resolution:	\$ <u>10,456.50</u>

RESOLUTION NO. 14-2611

BY: Dostel, Jamison, and Matera

A RESOLUTION amending Resolution 13-2610 approving the following home improvement loan and grant in the dollar amount as specified below.

RAMP - Loan Program

Janet Meadows

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

Section 1. That the Loan Approval Board hereby amends the above loan and grant and in doing so all requirements of the Administrative Guidelines, Rules and Regulations and the purpose of this program have been satisfied.

Section 2. That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.



Chairman

Date: June 11, 2014

Recording Secretary



	<u>Original</u>	<u>+ or -</u>	<u>Amended</u>
Work Contract:	\$15,000.00	+\$5,000.00	\$20,000.00
Title & Filing Fee:	\$0.00	+\$44.00	\$44.00
Total Res:	\$15,000.00		\$20,044.00

BY: Dostal, Jamison, and Materna

Resolution No. 14.2612

A RESOLUTION Amending No. **13-2613** a Resolution approving the following home improvement loan and grant in the dollar amount specified below:

RAMP Loan Home Improvement Loan

Elliot Jarrous

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

Section 1. That the Loan Approval Board hereby amends the above loan and grant and in doing so all requirements of the Administrative Guidelines, Rules and Regulations and the purpose of this program have been satisfied.

Section 2. That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.



Chairman



Recording Secretary

June 11, 2014

Print

Date

	Original	+ or -	Amended
Work Contract:	\$15,000.00	\$3,285.00	\$18,285.00
Service Fee:	\$0.00	\$0.00	\$0.00
Title and Filing Fee:	\$44.00	\$0.00	\$44.00
Total Resolution:	\$15,000.00		\$18,329.00
Exterior Grant:	\$0.00	\$0.00	\$0.00
Total Loan:	\$15,000.00		\$18,329.00

RESOLUTION NO. 14-7005

BY: Dostal, Jemison, and
Matera

A RESOLUTION approving a **Commercial Property Renovation Project** pursuant to the guidelines as adopted by the Loan Approval Board for the Division of Community Development for **12503 Madison Ave. (Bi-Rite)**

offering the following incentives for participation, subject to the applicant obtaining all necessary permits from the Building Department and variances from the Board of Zoning Appeals or Board of Building Standards/Sign Review Board if necessary.

- | | | |
|----|-------------------------|----------|
| 1. | \$ for \$ Rebate Amount | _____ |
| 2. | Loan Amount | _____ |
| 3. | Rebate Amount | \$30,000 |
| 4. | Other | _____ |
| 5. | Total | \$30,000 |

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

Section 1. That the Loan Approval Board hereby approves the above project and in doing so all requirements of the Administrative Guidelines, the Rules and Regulations and the purpose of this program have been satisfied, subject to the applicant obtaining all necessary permits from the Building Department and variances from the Board of Zoning Appeals or Board of Building Standards/Sign Review Board if necessary.

Section 2. That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.



Chairman

06-11-2014

Date



Recording Secretary

RESOLUTION NO. 14-7006

BY: Dostal, Jamison, and
Matera

A RESOLUTION **REPEALING** Resolution No. 14-7002, a **Commercial Property Renovation Project** pursuant to the guidelines as adopted by the Loan Approval Board for the Division of Community Development for **14412 Detroit Avenue. (Stackers Grille and Deli).**

BE IT RESOLVED BY THE LOAN APPROVAL BOARD FOR THE DIVISION OF COMMUNITY DEVELOPMENT, CITY OF LAKEWOOD, STATE OF OHIO:

That this Resolution shall take effect and be in force immediately upon its adoption by the Loan Approval Board.



Chairman

06-11-2014
Date



Recording Secretary