

**Minutes of the  
Loan Approval Board for the  
Division of Community Development  
Meeting of February 12, 2014  
8:00 A.M.  
Lakewood City Hall  
Lower Conference Room**

Meeting called to order at 8:10 a.m.

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**Roll Call**

Members Present:

Maureen Dostal  
Sally Golden  
Tracy Jemison, Chairman  
Peter Matera, Vice-Chairman  
Carolyn Spath

Others Present:

Mary Leigh, Projects Manager  
Jim Blocksidge, DCD Project Coordinator  
Jason Russell, Projects Specialist II  
Johanna Schwarz, Board Secretary

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**Election of 2014 Chair and Vice-Chair**

A motion was made by Ms. Golden, seconded by Ms. Spath to **ELECT Tracy Jemison to the position of Chairman** for the year of 2014. All of the members voting yea, the motion passed.

A motion was made by Ms. Golden, seconded by Ms. Spath to **ELECT Peter Matera to the position of Vice-Chairman** for the year of 2014. All of the members voting yea, the motion passed.

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**Minutes of the October 9, 2013 Meeting**

The disposition of the October 9, 2013 minutes was **DEFERRED** until the meeting of March 12, 2014.

**Minutes of the November 13, 2013 Meeting**

The disposition of the November 13, 2013 minutes was **DEFERRED** until the meeting of March 12, 2014.

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**Minutes of the January 8, 2014 Meeting**

A motion was made by Mr. Matera, seconded by Ms. Dostal to **APPROVE** the minutes of the January 8, 2014 meeting. Ms. Dostal, Ms. Spath, and Mr. Matera voting yea, and Ms. Golden and Mr. Jemison voting to abstain, the motion passed.

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**Financial Review**

Ms. Leigh distributed and explained the financials for the period ending January 31, 2014.

A motion was made by Ms. Golden, seconded by Ms. Dostal to **ACCEPT** the financial review as presented. All of the members voting yea, the motion passed

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**Executive Session**

A motion was made by Ms. Golden, seconded by Mr. Matera to move the meeting into Executive Session at 8:19 a.m. as the Board would consider confidential information regarding loan applications that were prohibited from being made public under Federal and State Laws. All of the members voting yea, the motion passed.

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**Low Interest Loan Program (LIL)  
Amendments/Repeals**

A motion was made by Ms. Golden, seconded by Ms. Spath to **ADOPT** Resolution No. 14-009, amending Resolution No. 10-037, amending the loan amount to \$25,443.00. All the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ADOPT** Resolution No. 14-010, repealing Resolution No. 13-017, repealing the loan amount of \$28,665.00. All the members voting yea, the motion passed.

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**Delinquent Review**

Ms. Leigh distributed and explained the Delinquent Review report dated February 1, 2014.

A motion was made by Mr. Matera, seconded by Ms. Spath to **ACCEPT** the Delinquent Review. All of the members voting yea, the motion passed.

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**Repair, Accessibility Maintenance Program (RAMP)**

A motion was made by Ms. Golden, seconded by Ms. Spath to **APPROVE** Resolution No. 14-2602 for RAMP File Number 14-5667 in the amount of \$15,104.00 (lead abatement and garage rebuild; Lakewood Avenue) pending clear title. All of the members voting yea, the motion passed.

A motion was made by Ms. Dostal, seconded by Ms. Spath to **ACCEPT** Resolution No. 14-2603, repealing Resolution Number 13-2616, repealing the amount of \$15,104.00. All of the members voting yea, the motion passed.

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**Home Improvement Grant Program (HIG)**

A motion was made by Mr. Matera, seconded by Ms. Spath to **APPROVE** Resolution No. 14-5002 for a grant/rebate in the amount of \$3,000.00 (siding; Roycroft Avenue). All of the members voting yea, the motion passed.

A motion was made by Ms. Dostal, seconded by Ms. Golden to **ACCEPT** Resolution No. 14-5003, repealing Resolution Number 13-5001, repealing a grant/rebate in the amount of \$1,980.00. All of the members voting yea, the motion passed.

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**Executive Session**

A motion was made by Ms. Golden, seconded by Ms. Dostal to move the meeting from Executive Session at 8:39 a.m. All of the members voting yea, the motion passed.

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**Other**

Mr. Russell reported the administrative revisions to the RAMP Guidelines. RAMP loans would be limited to one project repair per property; although there would be occasions when the RAMP funding amount would be maxed and combined with LIL funding (multiple project repairs to individual properties). No action was required by the Board.

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**Adjourn**

A motion was made by Ms. Golden, seconded by Ms. Dostal to **ADJOURN** the meeting at 8:41 a.m. All of the members voting yea, the motion passed.



March 12, 2014

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Signature

Date



Oath

I, the undersigned, hereby agree that the testimony I give at this proceeding will be the truth, the whole truth and nothing but the truth:

PRINT NAME:

SIGN NAME:

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Prepared by: The City of Lakewood Law Department, 12650 Detroit Ave., Lakewood, Ohio 44107

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Lakewood Administrative Procedure:  ABR/BBS/Sign  Citizens Advisory  Civil Service  Dangerous Dog  
 Income Tax Appeals  Loan Approval  Nuisance Abatement Appeals  Planning  Zoning Appeals  Other:

Date of Proceeding: Wednesday, February 12, 2014