

**Minutes of the  
Loan Approval Board for the  
Division of Community Development  
Meeting of January 8, 2014  
8:00 A.M.  
Lakewood City Hall  
Lower Conference Room**

Meeting called to order at 8:12 a.m.

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**Roll Call**

Members Present:

Maureen Dostal  
Peter Mataro, Acting Chair  
Carolyn Spath

Others Present:

Mary Leigh, Projects Manager  
Jim Blocksidge, DCID Project Coordinator  
Jason Russell, Projects Specialist II  
Johanna Schwarz, Secretary

A motion was made by Ms. Dostal, seconded by Ms. Spath to **EXCUSE** the absences of Sally Golden and Tracy Jamison. All of the members voting yea, the motion passed.

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**Introduction of New Members**

Ms. Dostal and Ms. Spath were introduced to the Board. Ms. Dostal was appointed to complete Cynthia Marx's unexpired 2<sup>nd</sup> term which expires December 31, 2017. Ms. Spath was appointed to complete Joe Rath/Eric Hibinger's unexpired 1<sup>st</sup> term which expires December 31, 2014.

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**Minutes of the October 9, 2013 Meeting**

The disposition of the October 9, 2013 minutes was **DEFERRED** until the meeting of February 12, 2014.

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**Minutes of the November 13, 2013 Meeting**

The disposition of the November 13, 2013 minutes was **DEFERRED** until the meeting of February 12, 2014.

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**Financial Review**

The Financial Review was **DEFERRED ADMINISTRATIVELY** until the meeting of February 12, 2014.

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**Executive Session**

A motion was made by Ms. Spath, seconded by Ms. Dostal to move the meeting into Executive Session at 8:15 a.m. as the Board would consider confidential information regarding loan applications that were prohibited from being made public under Federal and State Laws. All of the members voting yea, the motion passed.

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### Low Interest Loan Program

A motion was made by Ms. Spath, seconded by Ms. Dostal to **APPROVE** Resolution No. 14-001 for Loan File Number 13-2053 in the amount of \$35,422.00 (exterior paint/siding, porch work, and foundation; Coutant Avenue) pending clear title. All of the members voting yea, the motion passed. A motion was made by Ms. Spath, seconded by Ms. Dostal **APPROVE** the increase of the maximum rebate amount from \$3,000.00 to \$4,000.00. All of the members voting yea, the motion passed.

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### Amendments/Repeals

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ADOPT** Resolution No. 14-002, amending Resolution No. 12-011, amending the loan amount to \$14,454.00. All the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ADOPT** Resolution No. 14-003, amending Resolution No. 13-008, amending the loan amount to \$8,480.02. All the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ADOPT** Resolution No. 14-004, amending Resolution No. 13-015, amending the loan amount to \$4,456.80. All the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ADOPT** Resolution No. 14-005, amending Resolution No. 13-021, amending the loan amount to \$16,736.60. All the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ADOPT** Resolution No. 14-006, amending Resolution No. 13-043, amending the loan amount to \$3,065.00. All the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ADOPT** Resolution No. 14-007, repealing Resolution No. 13-044. All the members voting yea, the motion passed.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ADOPT** Resolution No. 14-008, amending Resolution No. 13-046, amending the loan amount to \$10,762.40. All the members voting yea, the motion passed.

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### Delinquent Review

Ms. Leigh presented and explained the distributed Delinquent Review report.

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ACCEPT** the Delinquent Review. All of the members voting yea, the motion passed.

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### Home Improvement Grant Program

A motion was made by Ms. Spath, seconded by Ms. Dostal to **APPROVE** Resolution No. 14-5001 for a grant/rebate in the amount of \$4,000.00 (painting and carpentry repairs; Cranford Avenue). All of the members voting yea, the motion passed.

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### ADD-ON:

### RAMP (Repair, Accessibility Maintenance Program Amendments

A motion was made by Ms. Spath, seconded by Ms. Dostal **ADOPT** Resolution No. 14-2601, amending Resolution No. 13-2608, amending the loan amount to \$7,904.00. All the members voting yea, the motion passed.

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### Executive Session

A motion was made by Ms. Spath, seconded by Ms. Dostal to move the meeting from Executive Session at 8:37 a.m. All of the members voting yea, the motion passed.

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### Commercial Property Revitalization

A motion was made by Ms. Spath, seconded by Ms. Dostal to set aside \$30,000.00 and **APPROVE** Resolution No. 14-7001 (1508-12 West 117<sup>th</sup> Street; Panda Wok; façade improvement and expansion). All of the members voting yea, the motion passed.

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### Other

A motion was made by Ms. Spath, seconded by Ms. Dostal to **RECEIVE and FILE** the 2014 Calendar of the DCD Loan Approval Board Meetings. All of the members voting yea, the motion passed.

Mr. Russell reported on activity of the Energy Audit Program. Ms. Leigh stated the Election of Officers for 2014 would occur at the February 12, 2014 meeting. Ms. Schwarz said the revised RAMP Guidelines would be presented to the Board at the February 12, 2014 meeting.

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### Adjourn

A motion was made by Ms. Spath, seconded by Ms. Dostal to **ADJOURN** the meeting at 8:49 a.m. All of the members voting yea, the motion passed.



Signature

2/12/14  
Date



### Oath

I, the undersigned, hereby agree that the testimony I give at this proceeding will be the truth, the whole truth and nothing but the truth:

PRINT NAME:

SIGN NAME:

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Prepared by: The City of Lakewood Law Department, 12650 Detroit Ave., Lakewood, Ohio 44107

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Lakewood Administrative Procedure:  ABR/BBS/Sign  Citizens Advisory  Civil Service  Dangerous Dog  
 Income Tax Appeals  Loan Approval  Nuisance Abatement Appeals  Planning  Zoning Appeals  Other:

Date of Proceeding: Wednesday, January 8, 2014