

**Entrepreneur in Residence
City of Lakewood, Ohio**

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Request for Proposals

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Submit by Noon, Friday August 27th

In partnership with the Lakewood Chamber of Commerce, Pillars of Lakewood and LakewoodAlive, the City of Lakewood is seeking an Entrepreneur in Residence (EIR) to assist Lakewood entrepreneurs in business creation, maintenance and expansion. The goal of the EIR is to compliment Lakewood's efforts to create a culture of entrepreneurship that yields small, growing enterprises in the city and maintain connections to resources that strengthen entrepreneurship.

General Responsibilities

The EIR will assist Lakewood residents and businesses in helping to bring ideas to the marketplace. The EIR will provide counsel on business planning, conducting due diligence and cultivating financial resources. Assisted by the EIR's community partners, the EIR will be responsible for identifying and attracting participating entrepreneurs, emphasizing students and second-career professionals.

EIR will take a mentorship role towards counseling entrepreneurs, providing the needed time and patience to attract and cultivate entrepreneurs. EIR is expected to work with existing organizations such as WECO, SCORE, SBA, Chamber of Commerce, City of Lakewood, etc to help facilitate growth for supported entrepreneurs.

With significant support from the City of Lakewood, the EIR will also facilitate entrepreneurs' search for locating space in Lakewood as a permanent location for their business.

Lastly, the EIR will report on the process, including opportunities and hurdles to fostering entrepreneurship in Lakewood, with recommendations to successfully create a culture of entrepreneurship in Lakewood.

Candidate will help shape the evolving role, which will be largely self-guided. Additionally, input from candidates will be important in finalizing position details.

Resources and Expectations

Lakewood office space and basic office resources will be provided.

Schedule will be variable, but sufficient to create awareness and provide adequate time to support emerging entrepreneurs.

Qualifications

The ideal candidate is a Lakewood resident who has a demonstrated success in commercializing ideas and experience in business ownership and/or operation. The successful candidate will be an excellent mentor and facilitator.

Compensation

A modest stipend is available.

Please send email, proposals and questions to planning@lakewoodoh.net. Snail mail can be sent to:

Planning and Development
Attention: Entrepreneur in Residence
12650 Detroit Avenue
Lakewood, Ohio 44107