



# Why? What? How?

Automated and Bulk Trash Pickup

Mandatory Recycling Program

**MAKE IT A HABIT!      REDUCE! REUSE! RECYCLE!**

**Pass It On: A Resource-Full Guide to Donating Usable Stuff** is a booklet published by the Cuyahoga County Solid Waste District to help people pass on their unwanted, but usable items to those in need in our community. Listed are over 140 community service organizations that need donated items to support their work. These organizations work on behalf of youth, seniors, the homeless and others in Cuyahoga County. To order a copy, call the District's brochure request line at (216) 698-2265 or visit the website [www.cuyahogaswd.org](http://www.cuyahogaswd.org).

**Habitat for Humanity ReStore** sells rescued, recycled and donated building materials, tools and household items at a fraction of standard retail costs, with proceeds supporting Habitat's operations. **Habitat's ReStore**, at 2110 West 110<sup>th</sup> Street (216) 429-3631, accepts donations of new or used bath and kitchen cabinets, windows, doors, light fixtures, lumber, tile, tools, furniture, garden supplies, etc. Donations are often tax deductible.

**Lakewood Community Services Center**, 14230 Madison Avenue, Lakewood (216) 226-6466, addresses the needs of Lakewood citizens who are jobless, hungry, and/or in crisis by providing job-search assistance, emergency food, advocacy with housing, utilities and public assistance, and information and referral services. The Center accepts donations of non-perishable food, cleaning supplies and toiletries.

**Freecycle Network™** <http://freecycle.org/group/United%20States/Ohio/Lakewood> is a grassroots and nonprofit movement of people who give (and get) stuff for free in their own towns, thus keeping good stuff out of landfills. Membership is free, and everything posted must be FREE, legal and appropriate for all ages.



**City of Lakewood**  
 Division of Refuse and Recycling  
 12920 Berea Road  
 Lakewood OH 44111

**OneLakewood.com**  
 (216) 252-4322

Grant funding provided by:

CUYAHOGA COUNTY  
 Solid Waste Management District

# What's New?

***It is OK to combine paper and mixed recycle in blue or clear see-through plastic bags for Curbside Recycling!***



Please remember the 30-pound weight limit when combining paper with mixed recycle. Plastic bags will hold general household paper (flattened cereal boxes, junk mail, an occasional newspaper, magazine or paperback book, empty cardboard rolls, etc.) along with the mixed recycle, but will break or split if you try to add telephone books, or a lot of newspapers, books, magazines, or other heavy materials. For those materials, tie into bundles with string, or place in plastic grocery bags and tie the bags closed. Do not use paper bags or cardboard boxes for mixed recycle; they fall apart when damp and create litter.

## Use for Paper and Mixed Recycle :

Blue or Clear See-through Plastic Bags (Tie Closed!)

Plastic Grocery Bags (Tie Together into Bunches!)

Flatten Cardboard & Tie into Bundles with string or  
Flatten Cardboard and Pack Inside Other Boxes!



Bag Size: 30 gallon or less; Box or Bundle size: 2-foot x 2-foot; Weight: 30-pounds or less.

*No recycle bins, garbage cans, paper yard waste bags, or trash bags for recycle.*

City of Lakewood  
Refuse and Recycling  
Drop-Off Facility  
12920 Berea Road  
Lakewood Ohio 44111



## Drop-Off Hours

7:00 am–3:00 pm Monday-Friday

8:00 a.m.–12:00 p.m. Saturday

Personal vehicles only on Saturdays

Lakewood identification required.

## Drop-Off Facility Services:

The Division of Refuse and Recycling provides a drop-off facility to Lakewood residents and businesses for the disposal of refuse, recyclables, yard waste, construction debris, and household hazardous waste materials. Identification showing proof of residence and vehicle registration is required. Charges may apply for refuse not brought in the property owner or resident's personal vehicle.

**Recycle material:** aluminum cans (benefit burn victims), appliances, cardboard, recyclable paper, bi-metal cans, glass jars & bottles, plastics 1-7, construction debris, yard waste, \*motor oil, \*antifreeze, \*Styrofoam (Standard Packing EPS 6 only) and \*clean useable clothes (Easter Seals). \* Notes materials that are not accepted from businesses or collected from the curb.

A **confidential document shredding** service for Lakewood residents and businesses is provided (remove envelopes, folders and non-confidential paper before coming in to the facility).

The facility offers year-round drop-off of computers, Fluorescent tubes & CFL bulbs, Household Hazardous Waste, & tires (off the rim), to Lakewood households only, in cooperation with the Cuyahoga County Solid Waste District. Hazardous wastes not typically found or used in a household are not accepted.

Please take a look at the REDUCE! REUSE! RECYCLE! suggestions on the back page.

# Questions? - Continued

## What will happen if my refuse cart is blocked or set out the wrong way?

The automated truck operator will move the cart for collection the first time this happens, and leave a warning tag on the cart. If refuse carts continue to be placed incorrectly, they will not be collected and the property owner will be charged a fee for continued violation of Division Regulations.

## How do I set my refuse cart out to be sure it is collected?

Set refuse carts *and everything else* out between 6:00 p.m. the night before collection and 6:30 a.m. on collection day. Do not block refuse carts with other debris. Keep carts clear for collection. Nothing on top of, in front of, or leaning against refuse carts!



1. Place refuse carts so the lid openings and serial numbers are facing the street.
2. Place refuse carts next to the street in the driveway apron, or at the corner of the driveway apron and tree lawn, where vehicles cannot legally park, and use both ends of tree lawn for multiple carts. \*Cars cannot legally park closer than 3-foot from the edge of the driveway apron.
3. Remember to remove emptied carts and other containers the same day as collection.

## Refuse and Recycling Facts

Automated refuse collection saves a half million dollars in labor costs every year!

The automated arm that grabs refuse carts is not able to reach over or around parked cars, bulk trash, or trees.

Set out time is from 6:00 p.m. the night before to 6:30 a.m. on the collection day.

Materials set out on time and in the right spot save labor costs and help prevent litter. Late set outs may not be collected.

Recycling helps control disposal costs.

Recycling is mandatory at all Lakewood properties that receive municipal refuse collection services.

*It is OK to combine paper and mixed recycle together in blue or clear see-through plastic bags for collection!*

*Pizza boxes are not recyclable!*

## Dear Resident,

The City of Lakewood is proud of its weekly refuse and recycling collection services that provide automated refuse collection from City-provided wheeled refuse carts and separate collections of bulk items, recyclables, and yard waste.

Automated refuse collection is the most efficient and cost effective system available today. And, mandatory recycling participation saves tax dollars by reducing disposal costs while conserving natural resources.

This guide was prepared to increase your understanding of the automated and bulk trash collections, the mandatory recycling and yard waste programs, and Lakewood's Drop-Off Facility.

Please contact the Division of Refuse and Recycling office at (216) 252-4322 or visit [OneLakewood.com](http://OneLakewood.com) for information.

# Why Recycle?

**Recycling: Creates Jobs! Saves Natural Resources, Saves Forests, Conserves Water, Saves Energy, Reduces Air and Water Pollution, Saves Landfill Space. Lowers Disposal Costs!**

Since 2009, when recycling became mandatory at properties that receive municipal refuse collection services:

- Recycling participation increased 25%;
- Lakewood kept 7,500 tons out of landfills;
- Lakewood saved \$245,500 in disposal fees!

**Beginning November 2010, Lakewood receives a rebate for every ton recycled!**

**Green Tip!** Home Composting is a great way to reduce yard waste and provide rich soil for your garden. Contact the Division of Refuse and Recycling for information.

**How should I handle construction debris?** Cut lumber into 4' lengths and tie securely into manageable bundles. Hammer nails over for safety. Cut plywood and paneling into 4'x4' sections and stack neatly. Contain loose debris in strong plastic bags or garbage cans. Tie bags closed. Break plasterboard into pieces and contain as loose debris. 50 lb. Weight limit. No debris from contractors.

**What if I have more trash than fits in the refuse cart?** Most household's garbage and trash will fit easily in the refuse cart if the household is actively recycling. Place occasional excess trash bags and bulk trash items on the curb for the regular day. Set aside from other materials.

**What should I do with medical syringes?** Place needles and syringes in a "Sharps" container or use a rigid, leak-proof, puncture-resistant container with a tight fitting lid (like a detergent or bleach bottle.) Mark "Sharps" and place inside your refuse cart.

**What about leaves in the fall?** Beginning the first Monday in November until around mid-December, rake leaves to the curb for collection by the Division of Streets and Forestry. Keep leaves out of the street and storm inlets. During this fall leaf collection bagged leaves will be taken along with the loose leaf collection on their schedule, and Refuse and Recycling crews will continue to collect grass clippings, garden debris, and cut and tied branches.

**What if it snows?** Keep trash carts and recycling unburied from snow banks, clear of ice, and accessible to collectors. Place carts in a cleared driveway apron or shovel a low (6" from ground) shelf into the snow bank for stability & safe lifting. Or, set the cart and recycle out the following week once the weather improves.

**Is there anything the City does not collect from the curb?** The City does not collect computers, tires, fluorescent tubes, CFL's, motor oil, antifreeze, paint, liquids, lead-acid batteries, contractor debris, or materials that are not packaged or contained properly from the curb. Contact the Division of Refuse and Recycling for disposal information.

**Can I get an extra cart?** Yes, though a fee is charged for the extra cart, approx. \$50.00.

**What if my cart is damaged or stolen?** Refuse carts are registered by serial number to a specific address and come with a 10-year manufacturer's warranty against defects. The homeowner is responsible for each cart. If the cart is damaged by the garbage truck it will be replaced free of charge. Contact the Division of Refuse and Recycling immediately if the refuse cart is missing or damaged.

**What if I am physically unable to move the refuse cart to the curb and do not have anyone to assist me?** Contact the Refuse and Recycling Division to arrange special collection.

**Who is responsible when tenants do something wrong?** Property owners are responsible for making sure their tenants comply with City Ordinances, Division of Refuse and Recycling Regulations, and Recycling Guidelines.

**What if I have more questions?** Contact Refuse and Recycling at (216) 252-4322 or visit the website at [OneLakewood.com](http://OneLakewood.com).

# Questions?

**Green Tip!** Mulch fall leaves into the lawn with a mulching mower. Up to 6" of leaves can be mulched per mowing. Use surplus shredded leaves to cover garden areas to protect plants over the winter. Shredded leaves will decompose quickly in the spring to feed the garden with nutrients.

**Why must we recycle?** Recycling saves tax dollars and conserves natural resources.

**Who must recycle?** All persons who receive municipal refuse collection services.

**What happens if I don't recycle?**

Collectors leave warning tags on refuse carts and warning notifications are mailed to property owners. Property owners may be fined, or unseparated refuse may not be collected.

**What about people who dispose of their recyclables in a different way or who do not generate much waste?** The City's objective is to reduce disposal costs. Residents who dispose of their recyclables through other means will not be penalized.

**Does the City provide curbside recycle collection to apartment buildings?** Yes, but the recycle must be set out according to the City's collection schedule, and packaged according to guidelines. Contact the Refuse and Recycling Division for information.

**What should I recycle?**

**Mixed recycle:** Aluminum and bi-metal cans, aluminum foil, glass jars & bottles, plastics with the recycle symbol & numbers 1 – 7.

**Paper:** Mixed paper & corrugated cardboard.

**Yard Waste:** Cut and tied branches, shrubs, and bushes; small logs; grass clippings, leaves, & garden debris in paper yard waste bags or uncoated cardboard boxes.

**Can I use bins or garbage cans for recycle or yard waste?** No. Recycle bins & garbage cans slow collection and raise labor costs.

**What shouldn't I try to recycle curbside?** Styrofoam, waxed paper, wax-coated or plastic lined cartons or boxes, frozen food packaging, coat hangers, broken glass, light bulbs, window glass, ceramics, spiral bindings, pizza boxes & food soiled items, small appliances. \*Recycle Standard Packing Styrofoam (EPS 6 Only) at the Drop-off Facility.

Contact the Refuse and Recycling Division or visit the website for more information.

**What happens to my recyclables?** Yard waste is taken to a facility and recycled into organic mulch; paper, cardboard and mixed recycle are taken to a material processing facility where they are sorted and baled for transport to a mill or manufacturer to be made into something new.

**Paper** can be recycled five to seven times; **Cardboard** can be recycled ten to twenty times.



Plastics become carpet, beverage bottles, toys, decking, furniture, clothing, and much more!

**Bi-Metal and Aluminum Cans and Glass Jars and Bottles** can be recycled over and over again into new food and beverage containers.



## Recycling Tips

*It is OK to combine paper and mixed recycle in blue or clear see-through plastic bags!*

**Recycle Collection:** Use blue or clear see-through plastic bags for recyclable paper, glass bottles & jars, and bi-metal and aluminum cans. Flatten and tie cardboard into bundles. **NO** Pizza Boxes!

**Yard Waste Collection:** Use paper yard waste bags to contain grass clippings, garden debris, leaves, & tree trimmings; cut and tie branches & shrubs.

**Aluminum cans** dropped off at Lakewood Fire Stations and Lakewood's Drop-off Facility earned \$2,250 for ACBC Aluminum Cans for Burned Children!

**Work Related Injuries** reduced 75% with automated refuse collection and no garbage cans for yard waste!

## General Information

The Division of Refuse and Recycling provides weekly curbside collection of household garbage and trash, and bulk trash items, from all single through four-unit residential properties. Each household uses a 96-gallon wheeled cart that is owned and provided by the City to contain their household garbage and trash. Residents wheel the carts to the curb for collection and automated refuse trucks use a hydraulic lifting system to lift and dump the carts. A separate truck collects excess trash bags and bulk items that do not fit in the cart.

Division employees provide special back yard collection of household garbage for residents who are physically unable to move the refuse cart to the curb and have no one to help them. Contact the Division of Refuse and Recycling for information.

All properties that receive municipal solid waste collection services are required to separate recyclable materials from their solid waste destined for disposal. The Division of Refuse and Recycling provides weekly curbside collections of recyclable materials including mixed paper, bi-metal and aluminum cans, glass jars and bottles, plastics 1-7, and cardboard, and yard waste for residential and business properties.

Set refuse carts, bulk trash, recyclables, and yard waste at the curb between 6:00 p.m. the night before collection and 6:30 a.m. on collection day. Return emptied refuse carts to the rear of the building the same day as collection. Early and late set outs, and failure to remove emptied containers, may result in a fee charged to the property owner.

# How?

## Weekly Curbside Collection Quick Reference Guide (hang on your fridge!)

Collections start at 6:30 a.m. Set all items on the curb between 6:00 p.m. the night before the collection day and 6:30 a.m. on collection day.

### Automated Refuse

- Place cart next to street in driveway apron or at corner of driveway apron and tree lawn where cars cannot legally park. Use both ends of tree lawn for multiple carts.
- Use the refuse cart for household garbage and trash; bag and tie household garbage before placing in cart; fill the refuse cart before placing excess trash on curb; limit overall weight to 300 lbs.
- Do not block access to refuse carts or place refuse carts where cars legally park.
- Do not use refuse cart for construction debris, yard waste, dirt, stone, or recyclables.
- Remove emptied carts same day as collection.
- Store carts at rear of building until collection day.

### Bulk Trash

- Place bulk trash at curb, not sidewalk; set aside from refuse carts, recyclables and yard waste.
- Bulk trash includes furniture, mattresses, cut and tied carpet, televisions, excess household trash, cut and tied lumber, and bundled or contained construction debris from home improvement projects or clean-outs done by the resident or home owner. Contractors are responsible for their own disposal.
- Contain loose debris such as broken glass, plaster, dry wall, lath, dirt, rocks, sod, and excess household trash: Use strong plastic bags, tie closed, cardboard boxes, or garbage cans (maximum 32-gallon capacity.) 50 lb weight limit.
- The City does not collect paint, solvents, motor oil, tires, or household hazardous materials from the curb. Contact the Division of Refuse and Recycling (216) 252-4322 for disposal information.

### Yard Waste

- Place yard waste at curb, not sidewalk; set aside from refuse carts, recyclables and bulk trash.
- Use paper yard waste bags, dsolv mesh lawn bags, or uncoated cardboard boxes (max. size 2'x2') to contain leaves, grass clippings, plant trimmings and yard debris.
- Do not use plastic or wax coated paper bags or boxes, such as dog food bags or TV boxes, or garbage cans.
- Cut brush, shrubs, and branches into 4-foot lengths and tie securely with strong twine or rope into bundles less than 18-inches in diameter.
- Cut large tree limbs and stumps into logs 18-inches by 6-inches in diameter; stack neatly
- Limit weight to 50 lb each bag, box or bundle
- Do not mix yard waste with litter, dog waste, or trash

### Recycle

- Place recyclables at curb, not sidewalk; set aside from refuse carts, yard waste and bulk trash.
- NEW!** Mix all of your recyclable paper, cardboard and rinsed containers together for recycling in the same recycle truck!
- Use see-through plastic bags, paper or plastic grocery bags, cardboard boxes, or bundles to contain all of your glass jars and bottles, aluminum and bi-metal cans, plastics 1 – 7, **and recyclable paper together; tie bags closed; mark closed boxes "Recycle."**
- Flatten and tie cardboard that doesn't fit in with other recyclables or flatten and pack into other boxes. No loose recycle on the curb.
- Throw these away as trash:** Styrofoam, waxed paper, wax-coated or plastic lined cartons or boxes, frozen food packaging, coat hangers, broken glass, light bulbs, window glass, ceramics, spiral bindings, pizza boxes or other food soiled items, small appliances.

### Holiday Collection:

**Lakewood does not collect on these holidays:** During these holiday weeks, setout all collections by 6:30 a.m. on the day listed below to assure collection.

New Year's Day	Easter Monday	Labor Day
Martin Luther King Day	Memorial Day	Thanksgiving
President's Day	Independence Day	Christmas

- When a holiday is observed on Monday, Monday collections are on Tuesday. Tuesday, Wednesday, Thursday, & Friday collections, setout by 6:30 a.m. on the regular day.
- When a holiday is observed on Tuesday: Monday collection will be on Monday. Tuesday collection will be on Wednesday. Wednesday, Thursday, and Friday collections, setout by 6:30 a.m. on the regular day.
- When a holiday is observed on Wednesday: Monday and Tuesday collections are on the regular day. Wednesday collections will be on Thursday. Thursday and Friday collections setout by 6:30 a.m. on the regular day.
- When a holiday is observed on Thursday: Monday collection will be on Monday. Tuesday, Wednesday, and Thursday collections setout by 6:30 a.m. on the day before the regular day. Friday collection is on Friday.
- When a holiday is observed on Friday: Monday collection will be on Monday. Tuesday, Wednesday, Thursday, and Friday collections, setout by 6:30 a.m. on the day before the regular day. Friday collection is on Thursday.

**Please Note:** Property owners may be charged a fee when bulk trash, refuse carts, recyclables or yard waste are setout on the wrong day, early or late, or when emptied carts are left on the curb after collection day. Collectors may leave refuse that contains any recyclable materials.

**Sign up** for phone or email reminders about holiday collection schedules at [OneLakewood.com](http://OneLakewood.com) or call the Division of Refuse and Recycling at (216) 252-4322.